



City Council Staff Report

Subject: Fire Station Architectural and Engineering Services - Award of Contract

Date: December 12, 2023

Submitted By: Elizabeth Sorg, Management Analyst

Department: City Manager's Office

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Authorizing the City Manager to Execute a Contract with COAR Design Group for Architectural and Engineering Services for the Construction of a Fire Station.

Background:

The City of Rocklin currently has three fire stations: Station 23 on Rocklin Road, Station 24 on Crest Drive, and Station 25 on Wildcat Boulevard. The City is divided by Interstate 80, which leaves parts of east and southeast Rocklin more difficult to access. Additionally, with the expansion of Sierra College and more planned residential development in this area, it has become apparent that a fourth fire station will be needed to serve the existing communities and new growth.

On August 22, 2023, the City Council approved an agreement with Sierra College to acquire land as a site for a new Fire Station located on Sierra College Blvd (Resolution No. 2023-128). Following the execution of the land transfer agreement, and recognizing that the construction of a fire station would require additional professional support, the City of Rocklin released a Request for Proposals for fire station architectural and engineering design services on August 14, 2023; eight proposals were received. A panel consisting of staff from the City Manager's Office, Community Development Department, and the Fire Department reviewed the proposals and four firms were selected for an interview. Following the interviews, City staff selected COAR Design Group based on their experience, ability to meet requested services, and overall approach to the project. After selection, City staff opened COAR's sealed cost proposal, which was within the proposed budget for this scope of work. This process is consistent with Rocklin Municipal Code (RMC) Chapter 3.04, Procurement.

COAR Design Group has completed over 100 fire station projects throughout California, with 31 years of experience. The services they will provide for the City include site and building design, final plans and specifications for competitive bidding for construction, and assisting the City during the bidding and construction process. As is standard in the industry, COAR will

subcontract some technical plans and reports to other professional groups, including geotechnical and mechanical engineering. These sub-awards are included in the final cost proposal. COAR has proposed \$1,228,496 for their services, which is approximately 6% of the total anticipated cost to construct the new station.

The Resolution (Attachment 1) included with this staff report would authorize the City Manager to enter into a Professional Services Agreement with COAR Design Group for the Architectural and Engineering services for the construction of a fire station. The Resolution also grants the City Manager the authority to amend the contract's not-to-exceed amount up to 15%, which is consistent with RMC Section 3.04.050, Authorization limits and competitive bid requirements.

Fiscal Impact:

Funds in the amount of \$4.5 million have been set aside in the General Fund's Fund Balance to support the new Fire Station project, and a budget appropriation of \$1,228,496 will be made to support the contract.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Contract](#)
3. [COAR Design Group Proposal](#)