



City Council Staff Report

Subject: Pest Control Services Notice of CEQA Exemption and Contract Award

Date: October 22, 2024

Submitted By: Matt McClure, Public Works Manager
Justin Nartker, Public Works Director

Department: Public Works

Recommendation:

- A. Adopt Resolution of the City Council of the City of Rocklin Approving a Notice of Exemption (Pest Control Services for the City of Rocklin Facilities 2024).
- B. Adopt a Resolution of the City Council of the City of Rocklin Awarding the Contract for Pest Control Services for City of Rocklin Facilities 2024 to Advanced Integrated Pest Management, Inc. (Advanced IPM) and Authorizing the City Manager to Execute the Contract for Services.

Background:

The Public Works Department Facilities division is responsible for ensuring that there are adequate pest control services at City owned facilities. To ensure that these services are being provided at the best possible rate bids were solicited for a forty-three (43) month agreement to align the contract with the fiscal year. This project consists of providing pest control services to City owned facilities on a monthly and as-needed basis. (see Attachment 2 for location map).

The project bid was advertised in the Placer Herald on August 22, 2024, and August 29, 2024, with the bid opening Wednesday, September 18, 2024. Three (3) bids were received from the following (see Attachment 3 for the Bid Summary).

CONTRACTOR	ORIDINAL BID	UPDATED BID AMOUNT
Advanced Intergrated Pest Management, Inc. (Roseville)	\$65,778	\$ 78,951
Pest Pros Pest Solutions (Sacramento)	\$73,122	\$ 87,162
Central Sierra Enterprise, Inc. (North Fork)	\$92,686	\$109,730

Staff reviewed the submitted bids for accuracy and identified a discrepancy related to the contract period. The first period of the contract is for nineteen (19) months, as opposed to the

twelve (12) months that were used in the bid calculations submitted by all bidders. Upon identifying this issue, staff recalculated the bid amounts based on the additional seven (7) months, using the per-service costs provided by the contractors. After this adjustment, Advanced Integrated Pest Management, Inc. (Advance IPM) was determined to still have submitted the lowest responsible bid.

Staff recommends that the City Council award the contract to Advanced IPM, for a term of forty-three (43) months, with a contract cost of \$78,951. In accordance with Rocklin Municipal Code (RMC) section 3.04.050, the City Manager will have the authority to approve change orders up to fifteen (15) percent of the contract amount (\$11,842.65), bringing the total not-to-exceed contract cost to \$90,793.65.

Pursuant to RMC section 3.04.070(i) the City Council may approve a contract duration longer than three years for good cause. Staff recommends a forty-three-month agreement with Advanced IPM in order to achieve cost stability for a longer term.

Environmental Analysis:

The City of Rocklin's Environmental Coordinator has reviewed the Pest Control Services for City of Rocklin Facilities 2024 and determined that it is exempt from review under the California Environmental Quality Act (CEQA) pursuant to California Code of Regulations Section 15301 and has prepared a Notice of Exemption.

Fiscal Impact:

There is no direct fiscal impact from the staff recommendation, as sufficient funds are available in the Fiscal Year 2024/25 Operating Budget in the General Fund (100) for the initial period. Funding for the remainder of the contract term will be included in future operating budgets.

ATTACHMENTS:

1. [Resolution A - Notice of Exemption](#)
2. [Resolution B - Contract for Services](#)
3. [Bid Summary](#)