



City Council Staff Report

Subject: AFSCME Salary Schedule Adoption

Date: August 8, 2023

Submitted By: Tameka Usher, Director of Administrative Services
Tameka Usher, Administrative Services

Department: Administrative Services - Human Resources

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin to Approve Revised Salary Schedules for the Public Service Employees Bargaining Unit.

Background:

Title 2 of the California Code of Regulations, section 570.5 requires the City's salary schedules to be adopted at a public meeting.

In June 2023, the City Council adopted the Fiscal Year 2023/24 Operating Budget. Within the budget, a new position allocation was added to the Community Development Department for a Public Services Business Technician. Given the Public Services Business Technician will no longer be used in just the Public Services Department, Human Resources (HR) staff took the opportunity to revise the classification specification to capture the duties that will be performed for the Community Development Department, and the duties currently performed by the incumbents in the Public Services Department. Additionally, staff recommends the title be changed to Administrative Technician since it will now be used in multiple departments, better reflects the duties performed, and creates a clear class series.

HR staff satisfied the meet and confer process by notifying Public Service Employees Bargaining Unit represented by AFSCME regarding the proposed changes in accordance with the City of Rocklin Employee-Employer Resolution. The Public Service Employees Bargaining Unit did not respond with any input or changes.

Fiscal Impact:

There is no direct fiscal impact to the General Fund from the staff recommendation. The salary range will not be changing with the retitle.

ATTACHMENTS:

1. Resolution
2. Resolution Exhibit A - Public Services Employees Salary Schedules A & B
3. Administrative Technician - Class Specification