



City Council Special Staff Report

Subject: CentralSquare Technologies, LLC Solutions Agreement

Date: November 18, 2025

Submitted By: Ruth Green, IT Manager
Daniel Choe, Deputy Director of Administrative Services

Department: Administrative Services - IT

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving and Authorizing the City Manager to Execute a Software Solutions Agreement with CentralSquare Technologies, LLC.

Background:

The City Council authorized the current CentralSquare Technologies, LLC Solutions (TRAKiT) Agreement (Resolution No. 2022-44) for a period of three years that will expire on December 31, 2025. This new Agreement will allow the City to continue the utilization of the TRAKiT software solution that streamlines permit workflow management, with GIS integrations for visual and location-based data and provides a citizen-facing online portal for submitting permit requests.

Pursuant to Rocklin Municipal Code Chapter 3.040, the City Council may suspend competitive bidding when doing so is determined to be in the best interest of the City. It is in the City's best interest to continue utilizing the TRACKiT solution to conserve resources, both time and cost, and to continue delivering valuable public services without the disruption of replacing a system that was enhanced with online permitting services within the past year. To ensure continued TRAKiT software services, staff recommends entering into a new three-year agreement with CentralSquare Technologies, LLC for a total amount of \$162,238.55 (Year 1: \$51,463.46, Year 2: \$54,036.63, Year 3: \$56,738.46) and suspend the competitive bidding process.

Fiscal Impact:

Sufficient funds are available in the Fiscal Years 2025-2027 Operating Budget to cover the cost of the proposed agreement. Funding for subsequent years will be included in future budgets, subject to City Council appropriation.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Agreement](#)