



City Council Staff Report

Subject: Comprehensive Zoning Ordinance and Map Update Contract - First Amendment

Date: June 23, 2026

Submitted By: Nathan Anderson, Principal Planner
Arwen Wacht, Community Development Deputy Director
David Mohlenbrok, Community Development Director

Department: Community Development

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving and Authorizing the City Manager to Execute the First Amendment to the Agreement Between the City of Rocklin and Miller Planning Associates, LLC for a Comprehensive Zoning Ordinance and Map Update.

Background:

On April 23, 2024, the City Council adopted Resolution No. 2024-098, approving a Contract for Services with Miller Planning Associates, LLC (Contractor) for the preparation of a Comprehensive Zoning Ordinance and Zoning Map Update. The contract was signed on May 3, 2024.

The original term of the agreement is scheduled to expire on June 30, 2026. Staff and Contractor are currently nearing completion of the project, which is anticipated to be finalized prior to the end of 2026. However, due to the complexity of the project, including ongoing review, coordination, and revisions associated with the updated zoning regulations and mapping, additional time is necessary to complete the remaining scope of work. No additional compensation is requested at this time, as sufficient funding remains within the existing contract budget to complete the project.

Staff recommends approval of the First Amendment to the Contract for Services to extend the term of the agreement by one (1) calendar year, through June 30, 2027. The proposed extension will provide adequate time for staff and Contractor to complete the remaining tasks identified in the original Contract for Services.

Fiscal Impact:

There is no additional fiscal impact associated with the staff recommendation.

ATTACHMENTS:

1. Resolution
2. Resolution Exhibit A - First Amendment Miller Planning Associates, LLC
3. Original Agreement Between the City of Rocklin and Miller Planning Associates, LLC
4. Resolution No. 2024-098