



City Council Staff Report

Subject: Software License Platform Agreement Amendment

Date: August 11, 2026

Submitted By: Ruth Green, Information Technology Manager
Tameka Usher, Administrative Services Director

Department: Administrative Services - IT

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving and Authorizing the City Manager to Execute Necessary Documents to Add Services to the Microsoft Enterprise Agreement with Dell Marketing, L.P.

Background:

On June 24, 2025 the City Council adopted Resolution No. 2025-131, approving a three year software license platform agreement with Dell Marketing, L.P. for Microsoft Enterprise products, applications, servers, and online services such as Word, Outlook, Excel, PowerPoint, OneDrive, SharePoint, Azure, and Exchange (Attachment 3). These Microsoft technologies provide the foundation for the City's productivity, collaboration, communications, document management, and cloud computing environment, supporting the delivery of core administrative and municipal services.

As the City continues implementing its Microsoft Enterprise platform, staff has identified the need for specialized Microsoft technical expertise to assist with the deployment, configuration, integration, and optimization of the products, services, and features already included in the City's existing Microsoft licenses. These professional services provide direct access to Microsoft specialists who can assist staff with implementing additional Microsoft components and capabilities, integrating systems, applying industry best practices, addressing complex technical issues, and ensuring the platform is configured to meet the City's operational, security, and business requirements. This expertise will help the City fully utilize its existing Microsoft investment, improve operational efficiency, reduce implementation risks, and support the successful migration to a modern, cloud-based technology environment.

Staff recommends amending the agreement to add Microsoft Unified Support services in an amount not to exceed \$50,000. These services will provide the technical expertise necessary to successfully implement and optimize the Microsoft technologies already owned by the City, enabling staff to maximize the value, functionality, and long-term benefits of the City's Microsoft Enterprise platform. Approval of the amendment will increase the total agreement amount to a not-to-exceed \$433,498.55 over the three-year term.

Fiscal Impact:

Sufficient funds are available in the Fiscal Years 2025/26 & 2026/27 Operating Budget for the cost of the proposed amendment.

ATTACHMENTS:

1. Resolution
2. Resolution Exhibit A - Work Order
3. Original Agreement (Resolution No. 2025-131)