



City Council Special Staff Report

Subject: Citywide Circulation Element Update - Contract Amendment

Date: November 19, 2024

Submitted By: Anna Leanza, Principal Planner
David Mohlenbrok, Community Development Director

Department: Community Development

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving and Authorizing the City Manager to Execute the Third Amendment to the Professional Services Agreement with Fehr & Peers.

Background:

On March 8, 2016, the City entered into a Professional Services Agreement with Fehr & Peers (Resolution No. 2016-52) to complete a variety of tasks related to the update of the City's Circulation Element. The not-to-exceed amount of the original contract was \$242,000.

A number of project tasks had been completed, however, some changes in regional land use and infrastructure assumptions that arose in 2018 resulted in the need to complete additional rounds of analysis and increased the number of project related meetings. As a result, the first amendment to the contract to increase the contract amount by \$22,000 (not to exceed total of \$264,000) was approved on February 13, 2018 (Resolution No. 2018-24).

In late 2018 through 2019, the City then undertook an intensive effort to identify land use and zoning changes that would be needed to address the Regional Housing Needs Allocation (RHNA) that would be assigned to the City for the 6th Cycle Housing Element Update.

The RHNA land use and zoning changes required the consultant to complete further updates to the 2040 Traffic Model and revisit the analysis for both Level of Service (LOS) outcomes and Vehicle Miles Traveled (VMT). Additionally, staff recommended that the scope and budget be slightly increased to accommodate consultant attendance at additional meetings with staff and decision makers. As a result, the second amendment to the contract to increase the contract amount by \$44,000 (not to exceed total of \$308,000) was approved on November 10, 2020 (Resolution No. 2020-211).

Since the execution of the second amendment, this project has largely sat dormant. At that time the City Council was selecting Regional Housing Needs Allocation (RHNA) sites, and staff wanted that effort to be complete so the traffic model incorporated the land use/zoning

changes from RHNA to make sure we were having an accurate traffic modeling effort. Once the City Council approved the Housing Element and the RHNA sites in 2021, staff worked with Fehr & Peers to document and reflect those land use/zoning changes and verified potential trip generation calculations in the traffic model's Traffic Analysis Zones (TAZs), which are small subareas of the City that reflect the land uses and zoning of those areas and the potential generation of automobile trips based on those land uses and zoning). Most recently, in September 2024, after schools came back into session, traffic counts were collected at different locations throughout the City because the original effort had traffic counts from 2016, and those needed to be updated because of their age and the need to reflect the post-COVID work environment.

Due to the passage of time, to resume the effort it is now necessary to update traffic counts, the base year traffic model, and the estimated costs of the projects within the traffic impact fee program. In addition, it is now necessary to comply with the requirements of Senate Bill 743, which for purposes of environmental review, changed the metric of assessing traffic levels from level of service to vehicle miles traveled. As such, staff desires to amend the contract to include the cost of the additional efforts in the amount of \$157,000, for a total amended contract amount of \$465,000.

Fiscal Impact:

There is no additional fiscal impact to the General Fund from the staff recommendation. Sufficient funds are budgeted and available in the Fiscal Year 2024/25 Operating Budget.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Fehr & Peers Contract Amendment No. 3](#)
3. [Fehr & Peers Original Circulation Element Contract with Amendments 1 and 2](#)