



## City Council Staff Report

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**Subject:** Fleet Zero Emission Study and Transition Plan

**Date:** June 24, 2025

**Submitted By:** Matt McClure, Public Works Manager  
Justin Nartker, Public Works Director

**Department:** Public Works

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**Recommendation:**

Adopt a Resolution of the City Council of the City of Rocklin Approving an Exemption to the City's Formal Bidding Requirements Under RMC § 3.04.090(E)(15) and Approving and Authorizing the City Manager to Execute a Contract for Preparation of a Fleet Zero Emission Study and Transition Plan with ICF Incorporated, LLC.

**Background:**

California's Advanced Clean Fleets Regulation took effect on January 1, 2024. This regulation represents the latest initiative by the California Air Resources Board (CARB) to improve air quality and mitigate the impact of greenhouse gas emissions, with the goal of protecting the health and well-being of Californians.

Unlike previous fleet composition mandates, this regulation imposes an acquisition requirement on state and local government fleets. Between 2024 and 2026, 50% of medium- and heavy-duty vehicles acquired by local governments must be zero-emission vehicles (ZEVs). These include Class 2b-8 vehicles over 8,500 pounds, such as street sweepers, cement trucks, and larger maintenance vehicles (e.g., F-250s and above). Emergency vehicles are currently exempt from this requirement.

To ensure full compliance with this regulation, and to proactively prepare for future mandates, staff recommends entering into a contract with ICF Consulting, LLC, (ICF) a consultant with deep expertise in fleet electrification and clean energy transition planning. ICF Consulting, LLC, will develop a comprehensive roadmap for transitioning the City's fleet to ZEVs over the next ten (10) years, including necessary infrastructure and financial planning.

The roadmap will address the following key questions:

- What steps must the City take to comply with California's Advanced Clean Fleets Regulation?
- What types of ZEVs and charging stations are appropriate for each department?
- What electrical infrastructure upgrades will be required to support fleet charging?
- What are the anticipated capital and operational costs associated with these changes?

ICF comes highly recommended and has provided similar services to several public agencies, including the City of Lodi. They are currently under contract with the Placer County Transportation Planning Agency (PCTPA).

In accordance with Rocklin Municipal Code Section 3.04.090(E)(15), staff recommends that the City Council approve an exemption to the competitive procurement process. It is in the City's best interest to utilize the existing competitive process previously conducted by PCTPA. Staff believes the following justifications support this exemption:

- **Established Competitive Process:** PCTPA conducted a full competitive solicitation and awarded a contract to ICF Consulting, LLC for their Countywide ZEV Infrastructure Plan, consistent with public procurement standards. The contract's terms, conditions, and pricing are the result of that competitive process.
- **Cost and Time Efficiency:** Initiating a separate RFP process would require substantial staff time and delay the start of the project. Utilizing PCTPA's competitive process enables the City to expedite project delivery while remaining fiscally responsible.
- **Alignment of Scope and Needs:** A key task in PCTPA's scope of work aligns with the services needed by the City, so ICF Consulting, LLC's contract with the City will be similar with respect to the key task in PCTPA's contract.
- **Proven Vendor Performance:** ICF Consulting, LLC has a demonstrated track record and is currently performing successfully under PCTPA's contract. Additionally, City staff with prior experience working with ICF have reported timely, high-quality service delivery, further confirming the firm's suitability for this project.

The cost for the services outlined in the proposed scope of work is \$100,000, and the project is expected to be completed within one calendar year. In order to ensure compliance with state law, staff intends to pause the purchase of vehicles that are in the 2024-2026 category until the transition plan is in place.

**Fiscal Impact:**

The cost of the study and transition plan is \$100,000. The City Council previously set aside this amount in the General Fund (Fund 100) fund balance to support this project. Staff recommends appropriating \$100,000 from the committed fund balance in Fund 100 to the Operating Budget to fund the Fleet Zero Emission and Transition Plan.

**ATTACHMENTS:**

1. [Resolution](#)
2. [Resolution Exhibit A - Agreement for Services](#)
3. [PCTPA Master Agreement](#)
4. [Infrastructure Plan LOTA #25-01](#)