



## City Council Staff Report

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**Subject:** Corporation Yard Shop Roof Restoration and Gutter Replacement – Notice of Completion

**Date:** August 26, 2025

**Submitted By:** Matt McClure, Public Works Manager  
Justin Nartker, Public Works Director

**Department:** Public Works

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**Recommendation:**

Adopt a Resolution of the City Council of the City of Rocklin Accepting the Public Work Known as the Corporation Yard Shop Roof Restoration and Gutter Replacement, Approving the Notice of Completion Thereof, and Authorizing and Directing the Execution and Recordation of Said Notice on Behalf of the City (United Building Contractors, Inc.).

**Background:**

On June 25, 2024, the City Council awarded the Corporation Yard Shop Roof Restoration and Gutter Replacement Project (Resolution No. 2024-170) to United Building Contractors, Inc., in the amount of \$132,509, plus a 15% contingency (\$19,877), for a total not-to-exceed project amount of \$152,386. This project consisted of the restoration of the existing roof and complete replacement of the gutters of the Corporation Yard Shop facility (see Attachment 1 Exhibit A for Project Location map).

The project was completed on April 18, 2025. One (1) change order was issued in the amount of \$5,590 bringing the total project amount to \$138,099. Staff recommends that the City Council accept the public work known as the Corporation Yard Shop Roof Restoration and Gutter Replacement, approve the Notice of Completion, and authorize and direct the execution and recordation of the Notice of Completion on behalf of the City.

**Fiscal Impact:**

There is no direct fiscal impact associated with approving the Notice of Completion. The project was funded through the SB 325 Sales Tax Fund (Fund 210).

**ATTACHMENTS:**

- [1. Resolution and Notice of Completion](#)