



City Council Staff Report

Subject: Sun Ridge Systems Inc. Software Services Agreement

Date: August 27, 2024

Submitted By: Myra Salazar, Manager of Records/Communication
Rustin Banks, Chief

Department: Police

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving an Evergreen Agreement for Software Support Services with Sun Ridge Systems, Inc. and Authorizing the City Manager to Execute the Agreement and Amendments.

Background:

In 1985 the Police Department purchased a newly developed records information management software package from Sun Ridge Systems, Inc. (Sun Ridge) known as “RIMS” and has continued to be under contract with Sun Ridge to provide support services including software upgrades, updates, patches, integration services with other software and agencies, and Department of Justice compliance.

Sun Ridge’s Records Information Management System (RIMS) is an integrated public safety software package with expanded and customizable solutions in computer-aided dispatch, records management, and field applications for both the Police and Fire Departments. RIMS connects several other specialized key software applications used by Rocklin including LensLock, ImageTrend, SIRE, and ProQA. In addition, RIMS is interconnected with data sharing capabilities with surrounding agencies who also utilize Sun Ridge for their computer-aided dispatch.

RIMS is the core computer system of the City of Rocklin public safety departments, as well as the two agencies that Rocklin hosts on our RIMS platform, City of Auburn and City of Lincoln.

Rocklin Municipal Code Chapter 3.04.100(B) states the maximum term of a contract shall be three years unless a longer initial term or renewal term is approved by the City Council. Rocklin Municipal Code Chapter 3.04.090(E) states the solicitation and competitive processes identified in Sections 3.04.050, 3.04.070 and 3.04.080 shall not apply when the purchase is for (1) specialized technology product or service if approved by the City Council.

Upon review of the contract with Sun Ridge Systems, Inc., it has been identified as a contract that should continue to automatically renew annually and without engaging in the formal sealed bidding process until such time is determined by the Police and Fire Departments. City Council approval of the staff recommendation would allow seamless utilization of these critical support services for the Police and Fire Departments and continue to provide the community with the best service. The Police Department will continue to manage the agreement and review the services and pricing with competitors in the open market to determine when it would be appropriate to formally re-bid for a replacement software system.

Fiscal Impact:

There is no additional fiscal impact to the General Fund from the staff recommendation. The contract cost of \$50,657 is included in the Fiscal Year 2024/25 Operating Budget in the General Fund (100).

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Sun Ridge Systems Software Support Services Agreement](#)