



City Council Staff Report

Subject: Amendment to the City Manager Employment Agreement

Date: October 10, 2023

Submitted By: Tameka Usher, Administrative Services

Department: Administrative Services - Human Resources

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin to Authorizing an Amendment to the City Manager Employment Agreement with Alexandra Zimmermann.

Background:

On October 13, 2020, the City Council (Council) approved the City Manager Employment Agreement with Alexandra Zimmermann (Resolution 2020-200). The agreement had a term that expires on November 30, 2023 and does not provide for any automatic salary increases. Instead, the City Council must approve a salary increase.

Following a performance evaluation of the City Manager on September 26, 2023, Council provided direction to move forward with a four (4) percent increase to the City Manager salary. In addition, Council provided direction to include wording that the City Manager shall receive cost of living adjustments or other adjustments as provided to the Management salary ranges.

Fiscal Impact:

The cost to adjust the current City Manager salary is approximately \$13,992.

ATTACHMENTS:

1. [Resolution](#)
2. [Exhibit A - Employment Agreement](#)
3. [Exhibit B – Management Salary Schedules A & B](#)