



City Council Staff Report

Subject: Mow and Landscape Services in City Parks

Date: June 27, 2023

Submitted By: Jeff Scanlon, Administrative Analyst

Department: Parks and Recreation

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Awarding the Contract for Parks Mow and Landscape Services to Dominguez Landscape Services, Inc., and Authorizing the City Manager to Execute the Agreement.

Background:

In October 2022, the City issued an invitation for bids for Parks Mow and Landscape Services for the period of January 1, 2023 - December 31, 2025. Two (2) bids were received, with the lowest bid coming in at \$3,718,818.00. The lowest bid significantly exceeded budgeted funds; therefore, the City rejected all bids received.

After the City rejected the bids, staff successfully negotiated a 12-month extension with the existing contractor, Dominguez Landscape Services Inc., for the current Park Mow Services Agreement. The extension is valid through December 31, 2023 (Resolution No. 2022-254). By securing this extension, staff gained additional time to research future options and costs for these services, while maintaining the City's current level of service.

Following additional research into City mow services, staff issued a revised invitation for bids for the Parks Mow and Landscape Services, covering the period from January 1, 2024 to December 31, 2026. The primary goal was to achieve cost reduction while ensuring the current department operating budget was maintained. To align with this objective, the revised invitation for bids excluded fertilization and aerification, and included three (3) alternate bid options. The adjusted invitation for bids was advertised on February 17, 2023, and February 24, 2023, with the submittal date of March 13, 2023. Two (2) bids were received (Attachment 3). The lowest bid for each alternate bid item is listed below.

Alternate Bid #1: Parks Mow & Landscape Services - **All Parks**
Dominguez Landscape: **\$2,835,888.80**

Alternate Bid #2: Parks Mow & Landscape Services - **Neighborhood Parks**
Dominguez Landscape: **\$1,765,850.80**

Alternate Bid #3: Parks Mow and Landscape Services - **Community Parks**
Brightview Landscape: **\$1,181,175.00**

After the bids were received, staff conducted a comprehensive final estimated cost analysis for each alternate bid to determine the fiscal impact associated with each approach. Following a thorough review, it was determined that it would be more cost-effective to proceed with contracting out services using Alternate Bid #1: Parks Mow & Landscape Services - All Parks, as outlined in Attachment 4.

Staff has reviewed the bids for sufficiency and recommends the City Council award the bid to Dominguez Landscape Services, Inc., in the amount of \$2,835,888.80.

Fiscal Impact:

The Fiscal Year 2023/24 Annual Budget includes resources for the final six (6) months of the current mow contract extension, July 2023 - December 2023, and the first six (6) months of the recommended mow contract, January 2024 - June 2024. Approximately 44% (\$421,601) of the mow contract will be covered by the Community Facilities District No. 5 Fund, and the remaining cost will be covered by the General Fund (\$541,719).

The Annual Budget also includes the cost for fertilization, aerification, and herbicide, as these services were brought in-house to reduce the overall cost of the contract.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Contract with Dominguez Landscape Services, Inc.](#)
3. [Bid Summary](#)
4. [Sealed Bid](#)