



City Council Staff Report

Subject: Corporation Yard Storefront Glass Replacement Notice of CEQA Exemption and Bid Award

Date: February 25, 2025

Submitted By: Matt McClure, Public Works Manager
Justin Nartker, Public Works Director

Department: Public Works

Recommendation:

- A. Adopt a Resolution of the City Council of the City of Rocklin Approving a Notice of Exemption (Corporation Yard Storefront Glass Replacement).
- B. Adopt a Resolution of the City Council of the City of Rocklin Awarding the Contract for the Corporation Yard Storefront Glass Replacement to American Window and Door Systems, Inc. and Authorizing the City Manager to Execute an Agreement.

Background:

The Corporation Yard Storefront Glass Replacement Project is included in the Fiscal Year (FY) 2024/25 Operating Budget approved by the City Council on June 25, 2024. The Project consists of removing and replacing the original storefront-style glass that is part of the building's existing structure (see Attachment No. 3 - Project Location Map).

The bid for the Corporation Yard Storefront Glass Replacement was advertised on December 13, 2024, and December 20, 2024, with the bid opening on Tuesday, January 21, 2025. Three (3) bids were received from the following companies (see Attachment 4 - Bid Summary):

CONTRACTOR (Location)	BID AMOUNT
American Window and Door Systems, Inc. (Napa)	\$50,000
North Painting & Construction (Rancho Cordova)	\$62,700
Moule's Foothill Glass (Auburn)	\$67,680

Staff has reviewed the bids for sufficiency, confirmed they were responsive, and determined American Window and Door Systems, Inc. submitted the lowest responsible bid. Staff recommends that the City Council award the contract to American Window and Door Systems, Inc. Pursuant to Rocklin Municipal Code section 3.04.050, the City Manager will have change order authority up to fifteen (15) percent of the contract amount (\$7,500) for a total authorized project amount of \$57,500.

Environmental Analysis:

The City of Rocklin's Environmental Coordinator has reviewed the Corporation Yard Storefront Glass Replacement and determined that it is exempt from review under the California Environmental Quality Act (CEQA) pursuant to California Code of Regulations Section 15301 and has prepared a Notice of Exemption.

Fiscal Impact:

The cost for this project is included in the FY 2024/25 Operating Budget and is funded using the General Fund.

ATTACHMENTS:

1. Resolution A - Notice of Exemption
2. Resolution B - Contract Award
3. Project Location Map
4. Bid Summary