



City Council Staff Report

Subject: Fire Department Fees - Service Agreement

Date: October 14, 2025

Submitted By: Reginald Williams, Chief

Department: Fire

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving and Authorizing the Service Agreement with Wittman Enterprises, LLC with a Retroactive Effective Date of July 1, 2025.

Background:

The Rocklin Fire Department (RFD) provides an enhanced level of medical care through trained firefighter-paramedics who can deliver advanced life support (ALS) services. The Rocklin City Council adopted Resolution 2020-49 on March 10, 2020, and Ordinance No. 1126 on July 9, 2020, to establish a first responder fee. Additionally, on February 24, 2022, the City Council adopted Ordinance No. 1144 to implement a non-emergency lift assistance fee for licensed care facilities.

The City uses Wittman Enterprises, LLC (Wittman) as its third-party billing agency to manage the medical billing for both the first responder and lift assistance fees. Wittman was selected due to their competitive pricing and their capability to reconcile patients transported from Rocklin by Placer County's contracted emergency transport ambulance provider.

Wittman has provided these services for the City for several years, and continuing this partnership is crucial to ensure effective and efficient billing of the first responder and lift assist fees. For these reasons, staff recommends that the City Council make an exception to the Rocklin Municipal Code Chapter 3.04's competitive bidding process, under Section 3.04.090 (E)(15), which allows the Council to, by majority vote, waive the competitive bidding requirements upon a finding that it is in the best interests of the City to do so.

The proposed agreement is for a three-year term, commencing July 1, 2025, and concluding June 30, 2028. The City's last contract with Wittman expired on June 30, 2025, but Wittman has been continuing to provide services under the terms of that agreement while negotiations for a successor agreement continued. Staff recommends the City Council approve the proposed new agreement with Wittman to include a retroactive effective date of July 1, 2025, for a three-year term that would expire on June 30, 2028, so that the City can compensate Wittman for services provided from July 1, 2025, through June 30, 2028.

Fiscal Impact:

The total cost for agreement is \$165,000. Sufficient funding for the first two years is budgeted in the Fire Department Fiscal Years 2025-2027 Operating Budget within the General Fund (Fund 100). Additional funding for future fiscal years will be appropriated in the adopted budgets for the applicable fiscal years.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Agreement for Services](#)