



## City Council Staff Report

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**Subject:** Open Space Monitoring Services Contract Award

**Date:** March 24, 2026

**Submitted By:** Richard Lawrence, Public Works Manager  
Justin Nartker, Public Works Director

**Department:** Public Works

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**Recommendation:**

Adopt a Resolution of the City Council of the City of Rocklin Awarding the Contract for Open Space Monitoring Services to Vollmar Natural Lands Consulting, Inc., and Authorizing the City Manager to Execute an Agreement.

**Background:**

On June 9, 2015, the City Council adopted Resolution No. 2015-128, approving and adopting the City of Rocklin General Open Space Management Plan (GOSMP), which resulted in an increase of both the scope and frequency of required monitoring activities. Since that time, several environmental service contractors have provided monitoring, reporting, and testing to fulfill the GOSMP requirements. On February 14, 2023, the City Council adopted Resolution No. 2023-21, approving a new contract for Open Space Monitoring Services. The existing contract expired on December 31, 2025.

To continue these required services, staff issued a Request for Proposals (RFP) to furnish all labor, materials, equipment, transportation, and services necessary for Open Space Monitoring Services. The RFP was advertised on December 12, 2025, and December 19, 2025, with proposals due by January 20, 2026.

Nine (9) proposals were received from qualified firms that demonstrated experience and compliance with the GOSMP in their monitoring approach. Proposals were evaluated based on the following criteria:

- Project Understanding
- Price
- Relevant Experience and Staff Expertise
- Proposed Methodology and Schedule
- Familiarity with Regulatory Agency Procedures

Based on the evaluation criteria, Vollmar Natural Lands Consulting, Inc. received the highest score. Staff recommends awarding the contract to Vollmar Natural Lands Consulting, Inc.

The initial contract term is for two years and nine months, with a total not-to-exceed amount of \$516,166. Following the initial term, the agreement includes up to two additional one-year extensions, at the City's discretion.

The GOSMP testing and reporting requirements vary from year to year. Due to additional staffing time, and higher costs for testing and reporting, this negotiated contract exceeds the amount included in the currently adopted budget for Fiscal Year (FY) 2025/26. Additional resources are needed to award the contract in the amount of \$34,000; the appropriation is included as part of the staff recommendation.

**Fiscal Impact:**

To support the contract award, a budget appropriation of \$34,000 is recommended from the Community Facilities District No. 5 (Fund 232) fund balance (\$23,200) and the Community Facilities District No. 6 (Fund 233) fund balance (\$10,800) in the FY 2025/26 Operating Budget. There are no additional fiscal impacts to the General Fund

At a later date staff will return to the City Council with a recommendation for the FY 2026/27 Operating Budget.

**ATTACHMENTS:**

1. [Resolution](#)
2. [Resolution Exhibit A - Agreement](#)
3. [RFP Documents](#)