



City Council Staff Report

Subject: Contract for Occupational Health Medical Examinations - Amendment No. 3

Date: June 23, 2026

Submitted By: Meagan Bushey, Administrative Services Manager
Tameka Usher, Administrative Services Director

Department: Administrative Services - Human Resources

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving Amendment No. 3 to the Professional Services Agreement with Occu-Med LTD. and Authorizing the City Manager to Execute Amendment No. 3.

Background:

On February 28, 2022, the City entered into a contract with Occu-Med, LTD., via a competitive process to provide occupational health medical examinations for job applicants and employees in designated City positions. Under the City Manager's authority, Amendment No. 1 was executed on February 27, 2024 to increase the contract not-to-exceed amount to \$48,000 and extended the term of the contract through December 31, 2024. On December 10, 2024, Amendment No. 2 was approved by the City Council to extend the term of the contract through December 31, 2026, and increase the not-to-exceed amount to \$88,000 (Resolution No. 2024-271).

Staff recommends approval of Amendment No. 3 to the Contract with Occu-Med LTD to increase the contract amount by \$15,000, for a new total not-to-exceed amount to \$103,000, to continue providing medical examinations for designated positions, as needed, through the current contract term ending December 31, 2026. An extension of the contract term is not being recommended at this time, as the City anticipates initiating a Request for Proposals process for pre-employment medical services in the near future.

Fiscal Impact:

Sufficient funds are available in the Fiscal Year 2026/27 Operating Budget to support the staff recommendation.

ATTACHMENTS:

1. [Resolution](#)
2. [Exhibit 1 - Occu-Med LTD Amendment No. 3](#)