



City Council Staff Report

Subject: Amendment No. 1 to the Agreement with Four Star Building Maintenance

Date: June 24, 2025

Submitted By: Laurie York, Administrative Analyst
Veronica Tracy, Parks and Recreation Director

Department: Parks and Recreation

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving Amendment No. 1 to the Contract for Services with Four Star Building Maintenance and Authorizing the City Manager to Execute Amendment No. 1.

Background:

The City currently has a one year contract for services with Four Star Building Maintenance for various maintenance services for parks, including restroom cleaning, security services, and trash collection services for the dog park. The contract is for not to exceed \$91,400 and expires on July 31, 2025.

Staff has determined that a multi-year contract would better serve the City's long-term maintenance needs. Because a formal bid process is required, and the current agreement will expire before the process can be completed, staff recommends amending the existing agreement with Four Star Building Maintenance to extend it for five months through December 31, 2025. This extension would ensure the continuity of essential services that support the cleanliness, safety, and overall quality of public parks.

The additional cost for the services during extension period is \$45,000, bringing the total contract not to exceed amount to \$136,400. All terms of the original contract with Five Star Building Maintenance, other than the term and the compensation, will remain the same.

Fiscal Impact:

The staff recommendation has no additional fiscal impact on the General Fund, as these expenditures have been accounted for in Fiscal Year 2025/26 budget appropriations.

ATTACHMENTS:

- [1. Resolution](#)
- [2. Resolution Exhibit A - Amendment No. 1](#)