



City Council Staff Report

Subject: Designation of City's Agent for the Purpose of Obtaining State and Federal Disaster Financial Relief and Emergency Assistance

Date: October 22, 2024

Submitted By: Daniel Choe, Deputy Director of Administrative Services

Department: Administrative Services - Finance

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Designating Applicant's Agent for the Purposes of Obtaining State and Federal Disaster Relief and Emergency Assistance.

Background:

For public entities established under the laws of the State of California, such as the City of Rocklin, a Designation of Applicant's Agent Resolution must be filed with California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program. This designation is in accordance with Public Law 93-288, as amended by the Robert T. Stafford Disaster Relief and Emergency Act of 1988 and/or state financial assistance under the California Disaster Assistance Act.

The City of Rocklin is a municipal government established under the laws of the State of California. To be eligible for assistance, a properly executed and certified California Governor's Office of Emergency Services (Cal OES) Form 130, Designation of Applicant's Agent Resolution for Non-State Agencies, must be on file with Cal OES (Attachment 2).

The Form will authorize the City Manager, Administrative Services Director, or Deputy Director of Administrative Services to execute documents needed to obtain state and/or federal financial assistance. The resolution will set forth the authorized agents for the City for all current and future events and will be active for 3 years. The City last authorized this designation in 2021 by Resolution No. 2021-121.

Fiscal Impact:

Adopting the resolution (Attachment 1) will ensure compliance with the requirements to obtain state and federal financial assistance for any existing or future grant programs.

ATTACHMENTS:

1. Resolution
2. Exhibit A - Cal OES Form 130