



REQUEST FOR ACTION

**Contribution Agreement with Alerus Financial,
National Association - Private Sanitary Sewer Service
constructed as part of Project No. J7864**

MEETING DATE:

August 17, 2026

ORIGINATING DEPT:

Public Works

AGENDA SECTION:

Consent Agenda

PRESENTER:

Dillon Dombrovski

Action Requested:

Authorizing a contribution agreement with Alerus Financial, National Association, for a private sanitary sewer service being constructed as part of City Project No. J7864.

Report Narrative:

Alerus Financial, National Association (Owner) owns real property platted as Lot 2, Block 1, Civic Center Plaza First, on the east side of 11th Ave NW, south of Civic Center Dr NW. The Owner has no immediate plans for development.

There is an existing public sanitary sewer main that crosses an abutting property, within an existing public easement. City has programmed reconstruction of this existing public sanitary sewer as part of Project No. J7864, with construction planned to commence in the coming weeks. Future development of Owner's property will require a private sanitary sewer service extending from the new public sanitary sewer main being constructed as part of Project No. J7864. Owner and City have coordinated to include a private 4 inch diameter sanitary sewer service stub and sewer plug for Owner's property, in the work elements being constructed as part of Project No. J7864. City's inclusion of the private sanitary sewer stub and plug needed for future development of Owner's property, is conditioned on Owner executing a City prepared Contribution Agreement to address terms for Owner reimbursing City's costs for including the additional work elements needed for Owner's property.

The Public Works team has coordinated with Owner and the Owner's representative and has prepared the applicable contribution agreement, which includes terms for Owner to reimburse City for its costs for providing the Project No. J7864 elements included in the agreement. The Public Works team recommends approval of this agreement, which has been provided to, and will be executed by Owner, prior to execution by the City.

Priorities & Foundational Principles:

Fiscal Responsibility & Sustainability
Fiscal Responsibility and Sustainability

Policy Considerations & DEI Impact:

Execution of a contribution agreement will facilitate an efficient and cost-effective arrangement between Owner and City, for the construction of certain public and private infrastructure elements needed for Owner's private project as part of City Project No. J7864, while ensuring the City is reimbursed for the

financial costs associated with the project elements included in the agreement.

Prior Legislative Actions & Community Engagement:

April 6, 2026: Council Meeting - Authorizing the advertisement for bids, approved

July 20, 2026: Council Meeting - Authorizing a contract with Alcon Excavating Inc. for Project No. J7864, approved

Fiscal & Resource Impact:

The estimated cost for the work elements included in the agreement is \$2,000. The cost will initially be included in the project cost for Project No. J7864, and the costs reimbursed by Owner after completion of Project No. J7864.

Alternative Action(s):

No alternative actions are suggested at this time.

Prepared By:

Mark Baker

Attachments:

[Contribution Agreement - Alerus Financial - for Project No. J7864](#)