



REQUEST FOR ACTION

Professional Services Agreement with Mead & Hunt to Provide Construction Administration Services for the Corporate Hangar Area Site Development Project

MEETING DATE:

July 20, 2026

ORIGINATING DEPT:

Airport

AGENDA SECTION:

Consent Agenda

PRESENTER:

John Reed

Action Requested:

Authorizing the professional services agreement with Mead & Hunt in the amount of \$672,510.50 for construction administration services for the corporate hangar area site development project.

Report Narrative:

This project involves the work to construct a new corporate hangar development site, located northwest of the existing general aviation apron at the Rochester International Airport. The project includes the construction of a new taxiway, apron, vehicle service road, fencing, lighting, and underground utilities to service future general aviation hangars and the planned corporate hangar development site. United Therapeutics has a land lease in this area and have committed to build a hangar once site development has progressed.

Policy Considerations & DEI Impact:

This new corporate hangar development area and the hangars that will be built in this location will assist the airport with its mission: "To provide a sustainable community asset that places the customer first, acts with agility and accountability, is responsive to stakeholders, empowers staff, and embeds safety and security in all we do."

Prior Legislative Actions & Community Engagement:

December 8, 2025: City Council - executed a land lease and development agreement with United Therapeutics.

July 7, 2026: Airport Commission - Recommended authorizing the professional services agreement with Mead & Hunt.

Fiscal & Resource Impact:

The total amount of this Agreement is a lump-sum fee of \$672,510.50. It is anticipated that United Therapeutics will contribute \$522,510.50 toward the project cost with the remaining balance of \$150,000 being paid through airport reserves.

Prepared By:

Kurt Claussen

Attachments:

