



City of Plantation
City Council Chambers

Subject:

Risk & Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates - Hazen & Sawyer

Summary:

Requesting authorization and approval of the following:

- To issue a work authorization/purchase order and process payment(s) to Hazen and Sawyer, P.C., for engineering services associated with the "Risk & Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates" project in the amount of \$64,155.12. Proposed work is as further described in the attached proposal.

Procurement:

The Procurement Department has reviewed information/documentation provided by the Utilities Department and has determined based on the information provided; that the hourly rates utilized to determine the total provided in the attached proposal are in accordance with Agreement No. 065-22; Wastewater & Water Utilities Engineering within Environmental & Sanitary Disciplines between the City and Hazen and Sawyer P.C. (latest amendment). This continuing services agreement (065-22) between the City and Hazen and Sawyer, P.C. is set to expire February 16, 2026.

Based on the foregoing information the Utilities and Procurement Departments requests authorization and approval of the following:

1. To issue a work authorization/purchase order and process payment(s) to Hazen and Sawyer, P.C., for engineering services associated with the "Risk & Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates" project in the amount of \$64,155.12. Proposed work is as further described in the attached proposal.

Background:

Strategic Priorities: Planning for a Sustainable Future, Proactive and Responsive Asset Management

Initial completion of a Risk & Resilience Assessment (RRA) was completed in 2020 per the America's Water Infrastructure Act (AWIA) and certified to the Environmental Protection Agency (EPA). The RRA must be reviewed every 5-years for any needed revisions and certified to the EPA again. In addition to the RRA every 5-years, AWIA also requires certified updates to an Emergency Response Plan (ERP) to be completed within 6-months of the RRA completion.

Utilities seeks the engineering services of Hazen & Sawyer to complete the needed updates, as performed in 2020. to ensure compliance deadlines. Services are in accordance with current agreement #065-22; Wastewater & Water Utilities Engineering within Environmental & Sanitary Disciplines.

This item is now ready for City Council consideration.

Funding:

440-0100-533-3140

Amount:

\$64,155.12

Finance Director/Budget Manager Recommendation:

The Utilities Water Services Department has a total of \$90,000 available in the FY2025 budget for engineering services related to the "Risk & Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates".

Prepared By:

Asha Edwards

ATTACHMENTS:

[5.Proposal-Plantation_2025_RRA_and_ERP_Update_-_Scope_-_6-13-2025_Draft.pdf](#)
[Amendment No. 2-Fully Executed](#)