



---

City of Plantation  
City Council Chambers

**Subject:**

Agreement No. 039-25; Municipal Solid Waste Consultant.

**Summary:**

Requesting authorization and approval of the following:

Approval of the Selection Committee scores and ranking identifying MidAtlantic Solid Waste Consultants, LLC d/b/a MSW Consultants as the highest scored/most advantageous Firm in reference to RFSP No. 039-25; Municipal Solid Waste Consultant.

Authorization and approval to execute the negotiated agreement (see attached) between the City and MidAtlantic Solid Waste Consultants, LLC d/b/a MSW Consultants for "Municipal Solid Waste Consultant." for total amount of \$97,400.00.

**Procurement:**

The City publicly solicited sealed proposals from qualified Firms pursuant to Sec. 2-220(b) and 2-226(b) of the City's Code, for Municipal Solid Waste Consultant (RFSP No. 039-25). On August 20, 2025 30 the City received a total of two (2) sealed proposals. This Request for Sealed Proposal (RFSP) was advertised/posted on the Demand Star website for fifty-one (51) calendar days. This solicitation was broadcasted to 1840 vendors/firms, and had twenty-seven (27) Planholders.

The Procurement Department performed a review of each Firm submittal to ascertain if they were responsive. All Firms were found to have submitted a responsive proposal. The responsive Firms were approved for the Selection Committee's review and ranking.

On September 19th, 2025 the Selection Committee held a public meeting to discuss and potentially score and rank Firms relating to RFSP No. 039-25. Below you will find the results of this meeting.

---

<b>SELECTION COMMITTEE</b>	Raftelis Financial Consultants, Inc	MidAtlantic Solid Waste Consultants, LLC (dba MSW Consultants)
<b>TOTAL SCORE</b>	<b>281</b>	<b>287.25</b>

During the September 19, 2025 meeting the Committee opted to hold oral interviews and presentations with the two (2) Firms.

On October 13th, 2025 the Selection Committee conducted oral interviews and presentations with the shortlisted Firms. After interviews/presentations were concluded, the Selection Committee held a public meeting to discuss and provide final scores. Below you will find the results of this meeting.

<b>SELECTION COMMITTEE</b>	Raftelis Financial Consultants, Inc	MidAtlantic Solid Waste Consultants, LLC (dba MSW Consultants)
<b>TOTAL SCORE</b>	<b>53</b>	<b>73</b>

<b>Proposers</b>	Raftelis Financial Consultants, Inc	MidAtlantic Solid Waste Consultants, LLC (dba MSW Consultants)
<b>Cumulative Total</b>	<b>334</b>	<b>360.25</b>

Selection Committee Members:

- Carole Morris, Administration
- Jason Nunemaker, Chief Administrative Officer
- Matt Thompson, Public Works

Attached you will find the Proposal Evaluation Method and Criteria outlining the evaluation process and the criterion.

On behalf of the Selection Committee, Administration and Procurement Departments, we request authorization and approval of the following:

- Approval of the Selection Committee scores and ranking identifying MidAtlantic Solid Waste Consultants, LLC d/b/a MSW Consultants as the highest scored/most advantageous Firm in reference to RFSP No. 039-25; Municipal Solid Waste Consultant.
- Authorization and approval to execute the negotiated agreement (see attached) between the City and MidAtlantic Solid Waste Consultants, LLC d/b/a MSW Consultants for "Municipal Solid Waste Consultant." for total amount of \$97,400.00.

## **Background:**

### **Strategic Priority: Planning for a Sustainable Future.**

The City Council has previously directed staff to plan to seek competitive proposals for municipal solid waste, recycling, yard waste and bulky trash collection and disposal services.

In order to prepare for this, staff prepared an RFSP for a solid waste consultant. The consultant will assist by making a recommendation to Council on the most efficient and sustainable collection method, assist with preparation and evaluation of an RFSP for a collection/hauler, assist with negotiation and drafting of a new Franchise Agreement, and be

available to staff to assist with the transition.

This item is now ready for City Council consideration.

**Funding:**

001-1100-512-3102 Consultants

**Amount:**

ITEM NO.	DESCRIPTION	COST/PRICE
1	<u>Analysis of Services</u> , as described in Scope of Services.	<u>\$52,800.00</u>
2	<u>Preparation of an RFSP</u> , as described in Scope of Services	<u>\$12,700.00</u>
3	<u>Evaluation of RFSP Responses</u> , as described in Scope of Services	<u>\$17,500.00</u>
4	<u>Negotiation of Franchise Agreement</u> , as described in Scope of Services to include presentation of final negotiated agreement.	<u>\$12,300.00</u>
5	Transition Period (as needed) (Not to Exceed)	<u>\$2,100.00</u>
<b>Grand Total (Not to Exceed) (Item 1 - 5)</b>		<b><u>\$97,400.00</u></b>

**Finance Director/Budget Manager Recommendation:**

The Office of the Mayor/Administration & Risk Management Department budgeted \$100,000 in FY2026 for a Solid Waste Working Consultant.

**Prepared By:**

Charles Spencer

**ATTACHMENTS:**

[Assembled Agreement\\_Firm Signed.pdf](#)

[Proposal Evaluation Method and Criteria.pdf](#)

[MidAtlantic Solid Waste Consultant.pdf](#)

