



City of Plantation
City Council Chambers

Subject:

ITB No. 023-26; Furnish and Delivery of Sodium Hydroxide 25% - Term Contract

Summary:

Request authorization and approval of the following:

Execute an agreement between the City of Plantation and Hawkins, Inc. for the "Furnish and Delivery of Sodium Hydroxide 25%" in accordance with ITB No. 023-26; Furnish and Delivery of Sodium Hydroxide 25% - Term Contract; and whereas the initial term shall be for two (2) years; and whereas the City reserves the right to extend this Agreement for four (4) additional one (1) year renewal periods, provided the Contractor also agrees in writing to extension upon such terms as the City and Contractor agree.

Authorization and approval for staff to issue purchase order(s) (on an as needed basis) and process payment(s) to Hawkins, Inc. in accordance with scope of work, terms and conditions of ITB No. 023-26.

Procurement:

Pursuant to City Code Sec. 2-220(e) the Procurement Department secured formal competitive bids for the above-mentioned services. On March 3, 2026, there were a total of fourteen (14) planholders for this solicitation, four (4) competitive bids were received (in which one was deemed non-responsive), this solicitation was also broadcasted to 646 vendors. This solicitation was advertised/posted on the Demand Star website for forty (40) calendar days. A copy of the four (4) competitive bids is attached for your review.

The numerical results are as follows:

<u>Vendor</u>	<u>Base Bid Total</u>	<u>Plantation Local Business pursuant to Section 2-227 City Code</u>
	-	

Hawkins, Inc.	\$2.33/gallon	No
Allied Universal Corp.	\$3.05/gallon	No
Odyssey Manufacturing Co.	\$5.25/gallon	No
Univar Solutions USA LLC	Non-Responsive (Vendor Failed to Upload Bid Documents)	

The Procurement Department staff performed a review of the apparent low bidder (Hawkins, Inc.) to ascertain submittal responsiveness. After careful consideration of all the information provided by the bidder, the Procurement Department staff concluded that Hawkins, Inc. (the apparent low bidder) submitted the lowest, responsive bid submittal.

The Utilities Department staff performed a review of the lowest responsive bid(der) to ascertain if they were responsible. After careful consideration of all the information provided, the Utilities Department staff has concluded that Hawkins, Inc. has submitted the lowest responsible bid.

Based on the foregoing information, the Utilities and Procurement Department requests authorization and approval of the following:

- Execute an agreement between the City of Plantation and Hawkins, Inc. for the "Furnish and Delivery of Sodium Hydroxide 25%" in accordance with ITB No. 023-26; Furnish and Delivery of Sodium Hydroxide 25% - Term Contract; and whereas the initial term shall be for two (2) years; and whereas the City reserves the right to extend this Agreement for four (4) additional one (1) year renewal periods, provided the Contractor also agrees in writing to extension upon such terms as the City and Contractor agree.
- Authorization and approval for staff to issue purchase order(s) (on an as needed basis) and process payment(s) to Hawkins, Inc. in accordance with scope of works, terms and conditions of ITB No. 023-26.

Background:

Strategic Priorities: Proactive and Responsive Asset Management

Existing term contract for Sodium Hydroxide/Caustic - 25%, is set to expire 5/20/26 with no further renewals. Sodium Hydroxide/Caustic - 25%, is used to neutralize the acid in wastewater and raise the pH level.

This item is now ready for City Council consideration.

Funding:

440-0200-535-5207

Amount:

\$2.33/gallon - ordered on an as needed basis.

Finance Director/Budget Manager Recommendation:

There is no financial impact for this item at this time. However, the Utilities Wastewater Department budgeted \$40,000 in FY2026 for Sodium Hydroxide 25%.

Prepared By:

Asha Edwards

ATTACHMENTS:

[ITB No. 023-26.pdf](#)

[Hawkins-Bid Submittal.PDF](#)

[Allied Universal Corp-Bid Submittal.PDF](#)

[Odyssey Manufacturing Co-Bid Submittal.PDF](#)

[Univar Solutions USA-No Bid Letter.PDF](#)