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City of Plantation  
City Council Chambers

**Subject:**

Design services of West Country Club (WCC) Phase "A" Drainage Improvement Project (Civil Engineering Services).

**Summary:**

Requesting authorization and approval of the following:

- Issue a work authorization/purchase order and process payment(s) to Keith and Associates, Inc., for Civil Engineering Services relating to "Design services of West Country Club (WCC) Phase "A" Drainage Improvement Project" as further described in the attached proposal for a total amount of \$377,513.82.

**Procurement:**

The Procurement Department has reviewed information/documentation provided by the Engineering Department and has concluded based on the information provided; that the rates utilized to determine the total provided in the attached proposal are in accordance with Agreement No. 083-24; Continuing Services Agreement for Civil Engineering between the City and Keith and Associates, Inc.

This continuing services agreement (083-24) between the City and Keith and Associates, Inc. is currently set to expire January 19, 2028. In addition, the use of this of this Agreement "continuing contract" for the mentioned work complies with Florida Statute 287.055 as the proposed construction is estimated not to exceed 7.5 million dollars (as stated by the Engineering Department).

Based on the foregoing information, the Procurement and Engineering Departments requests authorization and approval of the following:

- Issue a work authorization/purchase order and process payment(s) to Keith and Associates, Inc., for Civil Engineering Services relating to "Design services of West Country Club (WCC) Phase "A" Drainage Improvement Project" as further described in

the attached proposal for a total amount of \$377,513.82.

**Background:**

**Strategic Priorities: Quality Customer Care; Sustainability; Quality of Life.**

The City of Plantation contracted Keith and Associates, Inc., to conduct a drainage analysis for Drainage Zone 2. Based on the findings of the initial study, the scope was expanded to evaluate potential off-site discharge alternatives, including one connection to the Turnpike drainage system and two to FDOT-managed drainage systems. The expanded analysis resulted in the identification of a comprehensive Capital Improvements Plan, segmented into eight (8) phases. This request seeks authorization to proceed with design services for the first phase, known as West Country Club (WCC) Phase "A". This phase focuses on drainage improvements within a residential neighborhood and includes the design of a new stormwater management system consisting of: A storm sewer network, roadside swales, retention pond, and a stormwater pump station.

This item is now ready for City Council consideration.

**Funding:**

460-0000-169-9705 Project #993A

**Amount:**

\$377,513.82

**Finance Director/Budget Manager Recommendation:**

The Stormwater Utility Fund allocated \$300,000 in FY2026 for the Basin 2 Drainage Improvements project. The additional funding required for Phase A, \$77,514 will be covered by the Stormwater Fund's fund balance.

**Prepared By:**

Charles Spencer

**ATTACHMENTS:**

[Agreement\\_Keith\\_executed.pdf](#)

[Keith Proposal.pdf](#)