



City of Plantation
City Council Chambers

Subject:

Fire Station No. 3 Restroom Renovation (Architectural Services)

Summary:

Requesting authorization and approval of the following:

Issue a work authorization/purchase order and process payment(s) to Walters Zackria Associates, PLLC, for Architectural Services relating to "Fire Station No. 3 Restroom Renovation" as further outlined in the attached proposal for a total amount of \$50,650.67.

Procurement:

The Procurement Department has reviewed information/documentation provided by the Design and Construction Division and has concluded based on the information provided; that the rates utilized to determine the total provided in the attached proposal are in accordance with Agreement No. 083-24; Continuing Services Agreement for Architecture between the City and Walters Zackria Associates, PLLC (Note: Firm is proposing lower rates than those identified in the agreement).

This continuing services agreement (083-24) between the City and Walters Zackria Associates, PLLC. is currently set to expire October 21, 2027. In addition, the use of this of this Agreement "continuing contract" for the mentioned work complies with Florida Statute 287.055(9) as the proposed construction is estimated not to exceed 7.5 million dollars.

Based on the foregoing information, the Procurement Department and Design and Construction Division requests authorization and approval of the following:

- Issue a work authorization/purchase order and process payment(s) to Walters Zackria Associates, PLLC, for Architectural Services relating to "Fire Station No. 3 Restroom Renovation" as further outlined in the attached proposal for a total amount of \$50,650.67.

Background:

Strategic Priorities: Proactive and Responsive Asset Management.

Fire Station No. 3 is scheduled for a temporary closure as it undergoes a wind mitigation retrofit as part of the HMGP grant received to replace all windows and doors and the current roof which does not meet current FBC 2023 code standards for an essential facility. While conducting a site visit with the Architect, maintenance issues and several deficiencies were identified in the existing restrooms.

Based on the site observations Administration believes renovating the existing restrooms while the station is closed would be in the best interest of the Fire Department while aligning with Administration's commitment to responsible asset management. This will also complete all current facility needs and by optimizing the closure the renovations will be completed without unnecessary future displacement of personnel.

This item is now ready for City Council consideration.

Funding:

125-0000-522-6302

Amount:

\$50,650.67

Finance Director/Budget Manager Recommendation:

This item is funded by Fire Impact Fees. The office of Mayor/Admin & Risk Management approved a total of \$250,000 for this project.

The total funds available as of 3/3/2025 is: \$250,000.

Prepared By:

Charles Spencer

ATTACHMENTS:

[15-Executed Agreement.pdf](#)

[WZA Proposal.pdf](#)