



City of Plantation
City Council Chambers

Subject:

RFQ No. 083-24; Continuing Services Agreements for Civil Engineering

Summary:

Requesting authorization and approval of the following:

- Approval of the Selection Committee's scores, rankings and shortlisting for RFQ No. 083-24; Continuing Services Agreements for: Civil Engineering.
- Approval to enter into contract negotiations with the top six (6) highest scored Firms (identified herein) for compensation/rates which the City determines to be fair, competitive and reasonable.
- Approval to terminate contract negotiations with any Firm when the City staff is unable to negotiate a satisfactory contract.

Procurement:

On September 12, 2024, pursuant to Sec. 2-220(c) of the City's Code and FL. Statute Sec. 287.055, the Procurement Department solicited RFQ No. 083-24 for "Continuing Services Agreements-CCNA for: Architecture, Landscape Architecture, Environmental Engineering, Planning Services, Urban Design, Civil Engineering, Traffic & Transportation Engineering, Professional Surveying and Mapping Services, Construction/Project Management/Administration, and Construction Engineering and Inspection Services (GEIS) Structural Engineering, and Mechanical, Electrical and Plumbing (MEP)."

A total of sixty-five (65) Firms submitted sealed qualification packages and were publicly opened/read on November 19, 2024. After a thorough review of each submittal package the Procurement Department concluded that eleven (11) Firms/Proposals were non-responsive.

Below you will find the date(s) and time(s) of when each Selection Committee meeting was

held pertaining to Selection Committee's discussion, interviews, and scoring/ranking for the professional discipline:

Civil Engineering Meeting(s):

- April 28, 2025 from 9:00am to 12:00pm- Public Discussion, Scoring and initial Shortlisting
- June 23, 2025 from 8:30am to 2:15pm- Interview/Presentation Meeting
- June 23, 2025 from 2:30pm to 3:30pm- Public Discussion and Final Scoring/Selection Meeting/Final Shortlisting

During the above mentioned meetings the Selection Committee discussed, shortlisted, scored and ranked Firms accordingly as it pertained to the Civil Engineering discipline. Below you find the Firm(s) (top six highest scored) determined to be most qualified for the City to undertake contract negotiations.

RFQ No. 083-24 stated that the City would endeavor to award a minimum for four (4) Firms for each professional category. Regarding this specific professional category (Civil Engineering) the City elected to award and negotiate with the top six (6) highest scored Firms.

SELECTION COMMITTEE	Kimley-Horn and Associates, Inc	Craven Thompson & Associates, Inc	Keith and Associates, Inc dba KEITH	Chen Moore and Associates, Inc	WGI, Inc	Miller, Legg & Associates
Total Cumulative Score	315	304	304	299	296	293

Note: The Selection Committee reviewed and scored a total of twenty (20) Firms as it pertains to this professional category (Civil Engineering).

Selection Committee Members:

- Samira Shalan, Engineering Department
- Danny Pollio, Utilities Department
- Elson Soto, Design and Construction Division

Attached you will find the Proposal Evaluation Method and Criteria outlining the evaluation process, the criterion and final tabulation sheet(s).

Based on the foregoing information, and on behalf of the Selection Committee and Procurement Department we are requesting authorization and approval of the following:

- Approval of the Selection Committee's scores, rankings and shortlisting for RFQ No. 083-24; Continuing Services Agreements for: Civil Engineering.
- Approval to enter into contract negotiations with the top six (6) highest scored Firms (identified herein) for compensation/rates which the City determines to be fair, competitive and reasonable.
- Approval to terminate contract negotiations with any Firm when the City staff is unable to negotiate a satisfactory contract.

Due to the size and number of the Firms' submittal packages, these documents are not being uploaded. However, all documents will be made available for review in the City Clerks Office upon request.

Background:

Civil Engineering:

Firm(s) selected shall provide professional general civil engineering services including, but not limited to, planning and feasibility studies, designs for roadways, pavement marking and signage design, bridges, stormwater/floodplain management systems and waterways, water and wastewater distribution systems, construction plans and technical specifications, cost estimating, regulatory agency permitting, and construction administration services for improvements within public rights-of-way and for City facilities. Knowledge and experience working with the Public Right-of-Way Accessibility Guidelines (PROWAG).

This item is now ready for your consideration.

Funding:

No Financial Impact at this time.

Amount:

No Financial Impact at this time.

Finance Director/Budget Manager Recommendation:

There is no financial impact for this item at this time. However, departments intending to use these services will budget accordingly during the normal budget process.

Prepared By:

Charles Spencer

ATTACHMENTS:

[Advertsied Solicitation with Addendum.pdf](#)

[9- Proposal Evaluation Method and Criteria.pdf](#)

[Final Selection_Results_Civil Eng.pdf](#)

[First Ranking Evaluation.pdf](#)