



City of Plantation
City Council Chambers

Subject:

ITB No. 033-25; Purchase and Delivery of Anhydrous Ammonia, Tank Rental, and Tank Maintenance

Summary:

Requesting authorization and approval of the following:

Authorization and approval to execute a term agreement between the City of Plantation and Airgas Specialty Products, Inc. for "Purchase and Delivery of Anhydrous Ammonia, Tank Rental, and Tank Maintenance" in accordance with ITB No. 033-25. The agreement shall have an initial two (2) year term, with an option to renew/extend for three (3) additional one (1) year periods, provided the Contractor also agrees in writing to extension upon such terms to include prices/rates and fees) as the City and Contractor agree.

Authorization and approval to issue purchase order(s) and process payment(s) to Airgas Specialty Products, Inc., for "Purchase and Delivery of Anhydrous Ammonia, Tank Rental, and Tank Maintenance" in accordance with ITB No. 033-25.

Procurement:

Pursuant to City Code Sec. 2-220(e) the Procurement Department secured formal competitive bids for the above-mentioned services. On July 15, 2025, there were a total of ten (10) planholders for this solicitation and two (2) competitive bids were received. This solicitation was advertised/posted on the Demand Star website for forty (40) calendar days and broadcasted to 1,337 suppliers. A copy of the two (2) competitive bids are attached for your review.

The numerical results are as followed:

Vendor	Base Bid Total
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Tanner Industries, Inc.	\$57,785.00
Airgas Specialty Products, Inc.	\$78,900.00

The Procurement Department staff performed a review of the apparent low bidder (Tanner Industries, Inc.) to ascertain submittal responsiveness. After careful consideration of all the information provided by the bidder, the Procurement Department staff concluded Tanner Industries, Inc. (apparent low bidder) did not submit the lowest, responsive bid submittal, pursuant to Section 4 of the General Terms and Conditions (unauthorized alteration of the scope of work to be performed). Tanner Industries, Inc. edited the provided Scope, which changed the work the City originally requested. Therefore, Tanner Industries was deemed unresponsive.

The Procurement Department staff performed a review of the second, apparent low bidder (Airgas Specialty Products, Inc.) to ascertain submittal responsiveness. After careful consideration of all the information provided by the bidder, the Procurement Department staff concluded Airgas Specialty Products, Inc. (second, apparent low bidder) submitted the next lowest, responsive bid submittal and was deemed responsive.

The Utilities Department staff performed a review of the lowest responsive bid(der) to ascertain if they were responsible. After careful consideration of all the information provided, the Utilities Department staff has concluded that Airgas Specialty Products, Inc. has submitted the lowest responsible bid.

- Note: The redlines contained in Airgas Specialty Products bid did/will not affect the performance of work or price. In addition, these redlines does create a negative contractual impact to the City.

Based upon the foregoing information, the Utilities and Procurement Departments recommend authorization and approval of the following:

- Authorization and approval to execute a term agreement between the City of Plantation and Airgas Specialty Products, Inc. for "Purchase and Delivery of Anhydrous Ammonia, Tank Rental, and Tank Maintenance" in accordance with ITB No. 033-25. The agreement shall have an initial two (2) year term, with an option to renew/extend for three (3) additional one (1) year periods, provided the Contractor also agrees in writing to extension upon such terms to include prices/rates and fees) as the City and Contractor agree.
- Authorization and approval to issue purchase order(s) and process payment(s) to Airgas Specialty Products, Inc., for "Purchase and Delivery of Anhydrous Ammonia, Tank Rental, and Tank Maintenance" in accordance with ITB No. 033-25.

Background:

Strategic Priorities: Planning for a Sustainable Future, Proactive and Responsive Asset Management

Anhydrous Ammonia is used in the water treatment process as a disinfectant and to adjust pH. Existing contract for Anhydrous Ammonia was previously utilized through the Southeast Co-Op, City of Riviera Beach which expired in June 2025. Neither Riviera Beach or any other participating agencies planned to re-bid and contract these services: therefore, Plantation Utilities proceeded with a solicitation for new contract services. In addition to supply and delivery of Ammonia, this new contract will include additional services such as tank rental and pump out services on an as needed basis.

This item is now ready for City Council consideration.

Funding:

440-0100-533-5207

440-0100-533-4401

Amount:

Purchases will be made on an as-needed basis and charged to the individual operating budget per available funds, and in accordance with established unit pricing below:

Bid Item	Description	Unit of Measure	Unit Cost
1	Anhydrous Ammonia Delivered and Unloaded (less than full truckload)	Per LB	\$1.27
2	Anhydrous Ammonia Delivered and Unloaded (full truckload)	Per LB	\$1.27
3	1,000-Gallon Tank Rental (to include Inspection of storage tank and valves, as outlined in Scope of Services)	Per Tank Per Year	\$14,400.00
4	Corrective Maintenance (as outlined in Scope of Services)	Per Hour	\$285.00
5	Pump-Out Services	Base Fee Per Occurrence	\$8,000
		Per Hour Transportation	\$285.00

Finance Director/Budget Manager Recommendation:

The Utilities Water Department budgeted \$50,000 in FY2026 for Anhydrous Ammonia and \$29,850 for equipment rental.

Prepared By:

Asha Edwards

ATTACHMENTS:

ITB No. 033-25 Anhydrous Ammonia

Airgas Specialty Products.Submittal

Tanner Industries.Submittal