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City of Plantation  
City Council Chambers

**Subject:**

ePermitHub Digital Plan Room Subscription Software Subscription (Corporate Purchase and Assignment)

**Summary:**

Requesting authorization and approval of the following:

Transfer/Assign the City's "ePermitHub Digital Plan Room Subscription Software Subscription" (Agreement) from PermitRocket Software LLC dba ePermitHub to Accela, Inc pursuant to Section 10 (General) of the executed agreement.

**Procurement:**

On April 28, 2021, consent agenda item No. 11, City Council approved the following

- A competitive procurement exemption pursuant to section 2-226(g)(3) of the City Code;
- Authorization and approval to issue a purchase order and execute a term subscription agreement with PermitRocket Software, LLC dba ePermitHub for a 24 month term not to exceed \$277,852.62 for an Electronic Plan Review Submittal Solution and;
- Authorization and approval to process payment(s) to PermitRocket Software, LLC., dba ePermitHub for annual subscription renewal cost subsequent to the initial 24-month term.

Pursuant to Section 10 (General) of the Executed Agreement, states in part, "*Company may assign this Agreement to an affiliate or to a successor entity in the event of a merger, acquisition, or sale of all or substantially all its assets. Any such successor entity shall agree in writing to be bound by the terms of this Agreement.*"

City staff has reviewed the qualifications and expertise of Accela, Inc, and Firm's familiarity with the City, circumstances, and desires. Based on this review City staff concurs with the assignment/transfer of the mentioned agreement.

Based on the foregoing, Information Technology, Building and Procurement Departments requests authorization and approval of the following:

- Transfer/Assign the City's "ePermitHub Digital Plan Room Subscription Software Subscription" (Agreement) from PermitRocket Software LLC dba ePermitHub to Accela, Inc pursuant to Section 10 (General) of the executed agreement. Unless amended herein, all other approval shall remain in effect.

**Background:**

This company provides the City with an electronic plan management system.

This item is now ready for City Council consideration.

**Funding:**

No financial impact at this time.

**Amount:**

No financial impact at this time.

**Finance Director/Budget Manager Recommendation:**

There is no financial impact for this item at this time; however, the Building Dept. budgeted \$139,050 in FY2026 for the e-Permit Hub.

**Prepared By:**

Charles Spencer

**ATTACHMENTS:**

[Executed Agreement.pdf](#)

[Affidavit of Assignment.pdf](#)