



City of Plantation
City Council Chambers

Subject:

Event ticket policy

Summary:

A RESOLUTION OF THE CITY OF PLANTATION, FLORIDA, APPROVING THE ACCEPTANCE, CONTROL AND DISTRIBUTION OF TICKETS TO CHARITABLE AND OTHER EVENTS POLICY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Background:

Upon the review of the Broward Office of the Inspector General (OIG) memorandum OIG 25-013-M, the City Attorney's Office recommended that the City of Plantation consider a policy establishing procedures for acceptance, tracking, control, and distribution of tickets to charitable and other events.

OIG concluded their review of a matter pertaining to the admissions to the United Way Mayor's Galas and the required Form 9 disclosures "with a recommendation to local governments to develop, implement, and train on any existing or new policy and process to limit access, to control, and to track the receipt and disposition of admissions and tickets that they acquire through any means and from any source". The proposed policy aims to implement this recommendation.

The policy applies to all city officers and employees and is of particular importance to the city officials and individuals who are required to file quarterly gift disclosure Form-9.

City Administration will be responsible for centralized purchasing, acceptance, tracking and distribution of tickets. This includes logging the recipients and the fair market value of the tickets or admissions along with other information. The city will not purchase, accept or distribute admissions or tickets from lobbyists, vendors, or political organizations.

Individual recipients are responsible for being familiar and complying with the requirements of F.S. 112.3148, if applicable. Individuals who are required to file Form-9 remain responsible for determining whether the ticket is a reportable gift and filing appropriate disclosures, including any guest tickets received and tickets that have been transferred or otherwise disposed. Any ticket recipient who provides reimbursement to the city shall notify Mayor's designee of such reimbursement to ensure that it is properly documented.

Funding:

Amount:

Finance Director/Budget Manager Recommendation:

Prepared By:

Laura Karpaviciute

ATTACHMENTS:

[RESO 2026-XXX Control and Distribution of Tickets to Charitable and Other Events Policy_.pdf](#)

[OIG Memo 25-013-M.pdf](#)

[ExhibitA Policy Acceptance Control and Distribution of Tickets to Events FINAL.pdf](#)