



City of Plantation
City Council Chambers

Subject:

Agreement No. 021-26; Professional Services to Provide Property and Casualty Insurance and Risk Management Services

Summary:

Requesting authorization and approval of the following:

Approval of the Selection Committee's scores and rankings identifying Risk Management Associates, Inc. a wholly owned subsidiary of Brown & Brown, Inc. as the highest scoring and most advantageous Firm to the City, as it pertains to RFSP No. 021-26; Professional Services to Provide Property and Casualty Insurance and Risk Management Services.

Authorization and approval to execute the attached negotiated agreement with the highest scoring Firm (Risk Management Associates, Inc.) in accordance with RFSP No. 021-26; Whereas the initial agreement period shall be for three (3) years. In addition, the City shall have the right to extend the agreement for two (2) additional one (1) year periods.

Procurement:

The City publicly solicited sealed proposals from qualified Firms pursuant to Sec. 2-220(b) of the City's Code, for Professional Services to Provide Property and Casualty Insurance and Risk Management Services (RFSP No. 021-26). On February 17, 2026, the City received one (1) sealed proposal. This Request for Sealed Proposal (RFSP) was advertised/posted on the Demand Star website for thirty-five (35) calendar days. This solicitation was broadcasted to 720 vendors/firms and had thirteen (13) Planholders.

The Procurement Department performed a review of each Firm submittal to ascertain if they were responsive. All Firms were found to have submitted a responsive proposal. The responsive Firms were approved for the Selection Committee's review and ranking.

On the following date(s) and time(s), the Selection Committee held a public meeting to discuss and/or score the Firm(s).

- March 02, 2026 @ 10:30am (this meeting was rescheduled)
- March 10, 2026 @ 2:00pm - 2:40pm
- March 10, 2026 @3:30pm - 3:50pm

On the following date(s) and time(s) the Selection Committee conducted oral presentation and interviews with the one Firm:

- March 10, 2026 @ 2:45pm - 3:20pm (final discussion and scoring)

Below you will find the cumulative results of these meetings

| | |
|-------------------------------|--|
| SELECTION COMMITTEE | Public Risk Insurance Agency (PRIA) – Risk Management Associates Inc |
| TOTAL SCORE | 296 |
| SELECTION COMMITTEE | Public Risk Insurance Agency (PRIA) – Risk Management Associates Inc |
| TOTAL SCORE | 60 |
| Total Cumulative Score | 356 |

Notes associated with the above process:

- The first evaluation meeting was held on March 02, 2026@ 10:30am to reschedule this meeting to March 10, 2026 @2:00pm to include presentations.
- The rescheduled evaluation and presentations meetings were held on March 10, 2026 @ 2:00pm where they openly discussed and scored the Firms that submitted their proposal and also presented for the above-mentioned Services. The Selection committee has decided to move forward with negotiations.

Selection Committee Members:

- Carole Morris, Administration
- Bill Mason, City of Sunrise- Risk Manager
- Jason Nunemaker, Administration

On March 21, 2026, the City and Risk Management Associates, Inc, Inc participated in a negotiation meeting to discuss the following:

- Agreement Terms and Conditions
- Renewals/Extensions
- Scope of Services/Work
- Compensation
- Etc.

Based on the foregoing, and on behalf of the Selection Committee, Procurement, and Administration we request authorization and approval of the following:

- Approval of the Selection Committee's scores and rankings identifying Risk Management Associates, Inc. a wholly owned subsidiary of Brown & Brown, Inc. as the highest scoring and most advantageous Firm to the City, as it pertains to RFSP No. 021-26; Professional Services to Provide Property and Casualty Insurance and Risk Management Services.
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Background:

Strategic Priorities: Quality Customer Care; and Economic Opportunity & Recovery.

The Firm will serve as insurance intermediary and shall use its best efforts to procure a competitive package of insurance on the City's behalf for the following lines of coverage: Property, Inland Marine, Auto Liability, Auto Physical Damage, General Liability, Excess Workers Compensation, Cyber Liability, Pollution Liability, Storage Tank Liability, Flood Insurance, Firefighter Cancer, Public Officials/Employment Practices Liability, Police Professional Liability, Crime Insurance, Utilities Property, Accidental Death and Dismemberment Insurance, and any other coverage(s) that may become necessary. Any and all other services are outline in the attached agreement.

The City's current contract is set to expire on September 30, 2026.

This item is now ready for City Council consideration.

Funding:

No financial impact at this time.

Amount:

Compensation. In consideration of the Services, Broker shall receive commission payments based on insurance premiums. Broker Commissions will be disclosed to the City. City reserves the right to negotiate Broker's Commission rates.

Finance Director/Budget Manager Recommendation:

There is no financial impact for this item at this time.

However, Risk Management budgets annually for these services in the General Fund - Other General Government Department.

Prepared By:

Charles Spencer

ATTACHMENTS:

[Assembled Agreement_Firm Signed.pdf](#)

[RMA Submittal.PDF](#)

[Advertised Solicitation with Addendum.pdf](#)