



City of Plantation
City Council Chambers

Subject:

City Hall Council Chambers Improvements- Phase 1 Assessment (Architectural Services)

Summary:

Requesting authorization and approval of the following:

Issue a work authorization/purchase order and process payment(s) to CPZ Architects, Inc., for Architectural Services relating to "City Hall Council Chambers Improvements- Phase 1 Assessment" as further outlined in the attached proposal for a total amount of \$43,692.00.

Procurement:

The Procurement Department has reviewed information/documentation provided by the Design and Construction Division and has concluded based on the information provided; that the rates utilized to determine the total provided in the attached proposal are in accordance with Agreement No. 083-24; Continuing Services Agreement for Architecture between the City and CPZ Architects, Inc.

This continuing services agreement (083-24) between the City and CPZ Architects, Inc. is currently set to expire October 21, 2027. In addition, the use of this Agreement "continuing contract" for the mentioned work complies with Florida Statute 287.055(g) as the proposed construction is estimated not to exceed 7.5 million dollars (as stated by the Design and Construction Division).

Based on the foregoing information, the Procurement and Administration Departments requests authorization and approval of the following:

- Issue a work authorization/purchase order and process payment(s) to CPZ Architects, Inc., for Architectural Services relating to "City Hall Council Chambers Improvements-Phase 1 Assessment" as further outlined in the attached proposal for a total amount of \$43,692.00.

Background:

Strategic Priorities: Planning for a Sustainable Future; Safe and Secure; Proactive and Responsive Asset Management; Accessible Government and Processes.

The City Hall Council Chambers currently exhibits deficiencies related to aging infrastructure, outdated audio-visual systems, limited accessibility, and an inefficient layout that does not adequately support modern governance and public participation. As the City's central venue for public meetings, hearings, and official proceedings, it is critical that the Chambers provide a functional, accessible, and technologically advanced environment.

As part of the City's ongoing commitment to maintaining its facilities and aligning with long-term capital improvement planning, it is necessary to pro-actively evaluate and address these deficiencies to ensure the facility continues to meet operational demands, regulatory requirements and community expectations.

To effectively plan for improvements, the City has engaged CPZ Architects, Inc., to provide for architectural services to perform a comprehensive assessment of existing conditions. This assessment will include evaluation of architectural layout, mechanical, electrical, and plumbing systems, life safety and accessibility compliance, and the integration of modern audio-visual and information technology systems.

Through coordination with City staff and key stakeholders, the consultant will identify operational deficiencies, develop space programming requirements, and prepare conceptual design alternatives with associated cost opinions. The outcome of this effort will provide the City with a clear understanding of existing conditions and prioritized improvement needs and will serve as a planning tool to support future capital improvement programming, budgeting, and implementation strategies.

This item is now ready for Cit Council consideration.

Funding:

001-8852-519-6302 Project #1081

Amount:

\$43,692.000

Finance Director/Budget Manager Recommendation:

Phase 1 of the City Hall Council Chambers ADA Compliance Improvements (Project 1081), (Architectural Services) is funded by the General Fund, Fund Balance Assigned to Risk. The total funds approved by Administration for this project is: \$981,772.50.

Prepared By:

Charles Spencer

ATTACHMENTS:

[CPZ Proposal.pdf](#)

[15-Executed Agreement.pdf](#)