



City of Plantation
City Council Chambers

Subject:

RFQ No. 083-24; Continuing Services Agreements for Traffic & Transportation Engineering

Summary:

Requesting authorization and approval of the following:

- Approval of the Selection Committee's scores, rankings and shortlisting for RFQ No. 083-24; Continuing Services Agreements for: Traffic and Transportation Engineering.
- Approval to enter into contract negotiations with the top six (6) highest scored Firms (identified herein) for compensation/rates which the City determines to be fair, competitive and reasonable.
- Approval to terminate contract negotiations with any Firm when the City staff is unable to negotiate a satisfactory contract.

Procurement:

On September 12, 2024, pursuant to Sec. 2-220(c) of the City's Code and FL. Statute Sec. 287.055, the Procurement Department solicited RFQ No. 083-24 for "Continuing Services Agreements-CCNA for: Architecture, Landscape Architecture, Environmental Engineering, Planning Services, Urban Design, Civil Engineering, Traffic & Transportation Engineering, Professional Surveying and Mapping Services, Construction/Project Management/Administration, and Construction Engineering and Inspection Services (GEIS) Structural Engineering, and Mechanical, Electrical and Plumbing (MEP)."

A total of sixty-five (65) Firms submitted sealed qualification packages and were publicly opened/read on November 19, 2024. After a thorough review of each submittal package the Procurement Department concluded that eleven (11) Firms/Proposals were non-responsive.

Below you will find the date(s) and time(s) of when each Selection Committee meeting was held pertaining to Selection Committee's discussion, interviews, and scoring/ranking for the

professional discipline:

Traffic & Transportation Engineering Meeting(s):

- May 19, 2025 from 9:00am to 12:00pm- Public Discussion, Scoring and initial Shortlisting
- June 30, 2025 from 8:30am to 2:15pm- Interview/Presentation Meeting
- June 30, 2025 from 2:30pm to 3:30pm- Public Discussion and Final Scoring/Selection Meeting/Final Shortlisting

During the above mentioned meetings the Selection Committee discussed, shortlisted, scored and ranked Firms accordingly as it pertained to the Traffic & Transportation Engineering discipline. Below you find the Firm(s) (top six highest scored) determined to be most qualified for the City to undertake contract negotiations.

RFQ No. 083-24 stated that the City would endeavor to award a minimum for four (4) Firms for each professional category. Regarding this specific professional category (Traffic & Transportation Engineering) the City elected to award and negotiate with the top six (6) highest scored Firms.

Firms	Kimley-Horn and Associates, Inc.	Keith and Associates, Inc. dba KEITH	CTS Engineering, Inc.	CPC Carnahan Proctor & Cross	Chen Moore and Associates, Inc.	Metric Engineering, Inc.
Cumulative Total	311	292	288	293	287	286

Note: The Selection Committee reviewed and scored a total of fifteen (15) Firms as it pertains to this professional category (Environmental Engineering).

Selection Committee Members:

- Samira Shalan, Engineering Department
- Danny Pollio, Utilities Department
- Elson Soto, Design and Construction Division

Attached you will find the Proposal Evaluation Method and Criteria outlining the evaluation process, the criterion and final tabulation sheet(s).

Based on the foregoing information, and on behalf of the Selection Committee and Procurement Department we are requesting authorization and approval of the following:

- Approval of the Selection Committee's scores, rankings and shortlisting for RFQ No. 083-24; Continuing Services Agreements for: Environmental Engineering.
- Approval to enter into contract negotiations with the top six (6) highest scored Firms (identified herein) for compensation/rates which the City determines to be fair, competitive and reasonable.
- Approval to terminate contract negotiations with any Firm when the City staff is unable to

negotiate a satisfactory contract.

Due to the size and number of the Firms' submittal packages, these documents are not being uploaded. However, all documents will be made available for review in the City Clerks Office upon request.

Background:

Traffic and Transportation Engineering:

Professional traffic and transportation engineering consultant services, including, but not limited to, planning studies, traffic impact analysis, traffic signal and intersection stop warrant analysis, transportation studies, review and comment on traffic impact analysis for private development, traffic and transportation design, planning and design of pedestrian and bicycle facilities, inspection, design and construction services of pedestrian and vehicular bridges, pavement survey assessment and analysis, parking studies, construction plans and technical specifications, cost estimating and construction administration. Knowledge and experience in traffic engineering, transportation planning, street and highway design, traffic calming design, transit planning, general engineering. Experience working with regulatory agencies such as Broward County Traffic Engineering Division, Broward County Highway Construction and Engineering Division, and the Florida Department of Transportation.

This item is now ready for your consideration.

Funding:

No Financial Impact at this time.

Amount:

No Financial Impact at this time.

Finance Director/Budget Manager Recommendation:

There is no financial impact for this item at this time.

Prepared By:

Charles Spencer

ATTACHMENTS:

[Advertsied Solicitation with Addendum.pdf](#)

[9- Proposal Evaluation Method and Criteria.pdf](#)

[Selection Committee Eval_ Final.pdf](#)

