



---

City of Plantation  
City Council Chambers

**Subject:**

Change Order No. 13 to Agreement No. 001-26; Deicke Auditorium Roof Replacement and Structural Repairs.

**Summary:**

Requesting authorization and approval of the following:

Approval to execute Change Order No. 13 identified herein, and to process additional payments to Set up Project Management, LLC for a total amount \$86,105.87 in accordance with Agreement No. 001-26; Deicke Auditorium Roof Replacement and Structural Repairs.

**Procurement:**

On December 3, 2025, the City Council approved Consent Agenda Item No. 7, authorizing and approving the execution of an agreement with Set Up Project Management, LLC, and the processing of payment(s) for the Deicke Auditorium Roof Replacement and Structural Repairs project, pursuant to Invitation to Bid (ITB) No. 001-26, in the total amount of \$709,074.97.

The approved contract amount included a Construction Allowance of \$59,643.27. In order to preserve the remaining balance of the approved Construction Allowance and ensure that the funds are allocated appropriately, the City is seeking City Council consideration and approval of the work detailed in the attached Change Order No. 13.

Pursuant to Section 2-226(3) of the City of Plantation Procurement Ordinance, change orders or amendments that cumulatively exceed \$50,000.00 above the previously approved City Council procurement amount must be submitted to the City Council for consideration and

approval. Accordingly, approval of Change Order No. 13 is requested to authorize the proposed work in accordance with the applicable procurement requirements and to ensure compliance with the City's established approval procedures.

Based on the forgoing information, the Procurement, Design and Construction, and Parks & Recreation Departments requests authorization and approval of the following:

- Approval to execute Change Order No. 13 identified herein, and to process additional payments to Set up Project Management, LLC for a total amount \$86,105.87 in accordance with Agreement No. 001-26; Deicke Auditorium Roof Replacement and Structural Repairs.

### **Background:**

#### **Strategic Priorities: Planning for a Sustainable Future; Safe and Secure; Protective and Responsive Asset Management.**

During the progression of the ongoing structural repair work associated with the existing roof trusses at Deicke Auditorium, City staff and the Contractor identified operational deficiencies with the two (2) existing operable partition wall systems located directly beneath the areas of structural improvements. As part of the construction activities, the partition walls required manual repositioning to facilitate access to the overhead work areas. However, it was observed that the existing partition panels exhibited significant resistance and restricted movement along their overhead track systems, severely impairing their ability to be manually maneuvered, retracted, and repositioned as intended. Furthermore, the existing partition wall systems, which are over twenty (20) years old, no longer function as intended and exhibit outdated finishes that would not aesthetically complement the proposed interior improvements within the Auditorium's ballroom and banquet areas.

These operational deficiencies have raised concerns regarding the overall functionality, reliability, and long-term serviceability of the existing systems. Given the operational challenges encountered during construction, coupled with the importance of maintaining flexible and functional interior spaces for the Auditorium's various public events, meetings, and community activities, the City is proposing the replacement of both existing operable partition wall systems.

The proposed replacement will provide new, fully functional operable partition systems, including associated tracks, hardware, and supporting components, as necessary, to ensure smooth and reliable operation, improve ease of use, and restore the intended flexibility of the Auditorium's interior spaces. Furthermore, incorporating these improvements into the ongoing renovation efforts presents an opportunity to address the identified deficiencies while construction activities are already underway, minimizing potential future disruptions, avoiding additional mobilization efforts, and supporting the City's long-term investment in the facility.

This item is now ready for City Council consideration.

**Funding:**

Project No. 986

001-7502-572-6302

**Amount:**

\$86,105.87

**Finance Director/Budget Manager Recommendation:**

This item is funded by the General Fund, Fund Balance Assigned to Capital Improvements.

**Prepared By:**

Charles Spencer

**ATTACHMENTS:**

[Change Order No. 13\\_CCAF - Operable Partition Walls Signed.pdf](#)

[Original Executed Agreement.pdf](#)