Plantation City Council/CRA Meeting Agenda **Notice of City Council/CRA Meeting** **June 24, 2026**

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City of Plantation
City Council Chambers

Subject:

Agreement No. 034-26; Independent Auditing Services- Term Agreement

Summary:

Requesting authorization and approval of the following:

Approval of the Selection Committee's scores and rankings identifying Citrin Cooperman & Company LLP as the highest scoring and most advantageous Firm to the City, as it pertains to RFSP No. 034-26; Independent Auditing Services.

Authorization and approval to execute the attached negotiated agreement with the highest scoring Firm (Citrin Cooperman & Company LLP) in accordance with RFSP No. 034-26; Whereas the initial agreement period shall be for five (5) years. In addition, the City shall have the right to extend the agreement for five (5) additional one (1) year periods subject to mutual written agreement of the City and Auditor and upon such terms and condition as the Parities may agree in writing.

Authorization and approval to issue purchase order(s), execute engagement letter(s), and process payment(s) with/to Citrin Cooperman & Company LLP in accordance with Agreement No. 034-26; Independent Auditing Services.

Procurement:

The City publicly solicited sealed proposals from qualified Firms pursuant to Sec. 2-220(b) of the City's Code and 218.391 of the Florida Statutes, for Independent Auditing Services (RFSP No. 034-26). On May 19, 2026, the City received five (5) sealed proposals. This Request for Sealed Proposal (RFSP) was advertised/posted on the Demand Star website for thirty-three (33) calendar days. This solicitation was broadcasted to 731 vendors/firms and had nineteen (19) Planholders.

The Procurement Department performed a review of each Firm submittal to ascertain if they were responsive. All Firms were found to have submitted a responsive proposal. The responsive Firms were approved for the Selection Committee's review and ranking.

On the following date(s) and time(s), the Selection Committee held a public meeting to discuss and/or score the Firm(s).

- June 8, 2026 @10:00am (Committee discuss and provided scores)

Below you will find the results of this meeting:

SELECTION COMMITTEE	Caballero Fierman Llerena & Garcia, LLP	CBIZ CPAS P.C.	Citrin Cooperman & Company LLP	Forvis Mazars, LLP	Mauldin & Jenkins, LLC
TOTAL SCORE	264.30	282.70	283.45	281.94	276

Auditor Selection Committee Members:
- Timothy Fadgen, Councilmember, City of Plantation
- Kathleen Campbell, Director of Finance, Children's Services Council of Broward County
- Monti Larsen, City of Plantation Resident, FACCT Member Agency Consultant

Please note that above Audit Selection Committee was established pursuant to Florida Statutes 218.391, and approved by City Council on March 11, 2026, Consent Agenda Item No. 1.

Based on the foregoing, and on behalf of the Auditor Selection Committee, Procurement, Administration, and Finance Departments we request authorization and approval of the following:

- Approval of the Selection Committee's scores and rankings identifying Citrin Cooperman & Company LLP as the highest scoring and most advantageous Firm to the City, as it pertains to RFSP No. 034-26; Independent Auditing Services.

- Authorization and approval to execute the attached negotiated agreement with the highest scoring Firm (Citrin Cooperman & Company LLP) in accordance with RFSP No. 034-26; Whereas the initial agreement period shall be for five (5) years. In addition, the City shall have the right to extend the agreement for five (5) additional one (1) year periods subject to mutual written agreement of the City and Auditor and upon such terms and condition as the Parities may agree in writing.

- Authorization and approval to issue purchase order(s), execute engagement letter(s), and process payment(s) with/to Citrin Cooperman & Company LLP in accordance with Agreement No. 034-26; Independent Auditing Services.

Background:

All counties, municipalities, and special districts in the State of Florida that meet a certain threshold for revenues or total expenditures/expenses, are required by chapter 218.39, F.S., to have an annual financial audit (audit) of their accounts and records conducted by an independent certified public accountant (CPA).

Audits are required to be submitted to both the Department of Financial Services (DFS) and the Auditor General. Each year, these offices provide the Committee with a list of all entities that have failed to comply with these financial reporting requirements. The Committee may choose to take action pursuant to s. 11.40(2). F.S., against noncompliant entities. For counties and municipalities, the Committee may direct the Department of Financial Services (DFS) and the Department of Revenue (DOR) to withhold any funds due to the entity that are not pledged for bond debt service satisfaction until they have complied with the law. An audit must include all financial records and transactions of the municipality and any agency funded in whole by the municipality.

This information is now ready for City Council consideration.

Funding:

001-1903-513-3201

Additional Funding: 440-0100-531-3201; 440-0200-533-3201; 127-4700-524-3201

Amount:

Full ACFR Preparation, and Editing		**$10,000.00 (negotiated)**	
		Total Price for Audit Services	
Year 1 Itemized:	**State/Federal Single Audit/Per Major Program:** **$5,000.00/per major program**	**Base Audit:** **$110,000.00**	**CRA Financials:** **$12,500.00**
Year 2 Itemized:	**State/Federal Single Audit/Per Major Program:** **$5,000.00/per major program**	**Base Audit:** **$112,500.00**	**CRA Financials:** **$12,500.00**

Year 3 Itemized:	**State/Federal Single Audit/Per Major Program:** _ **$5,000.00/per major program**	**Base Audit:** **$117,500.00**	**CRA Financials:** **$12,500.00**
Year 4 Itemized:	**State/Federal Single Audit/Per Major Program:** _ **$5,000.00/per major program**	**Base Audit:** **$117,500.00**	**CRA Financials:** **$12,500.00**
Year 5 Itemized:	**State/Federal Single Audit/Per Major Program:** **$5,000.00/per major program**	**Base Audit:** **$117,500.00**	**CRA Financials:** **$12,500.00**

OPTIONAL SERVICES

SERVICES	PROPOSED HOURLY RATES
Partners	$325.00
Managers	$275.00
Supervisory Staff	$225.00
Staff	$175.00
Other (specify)	$0.00
Blended Rate	$250.00

Finance Director/Budget Manager Recommendation:

Audit Servies are budgeted in FY2026 as follows:

Finance Dept.	$70,000
Building Dept.	$14,020
Utilities Dept.	$70,000
CRA	$11,000
CDBG	$ 1,500
Total	$166,520

Prepared By:

Charles Spencer

ATTACHMENTS:

Negotiated Agreement.pdf
City Council committee approval.pdf
Advertised Solicitation with Addendum.pdf
Caballero Fierman Llerena & Garcia, LLP Submittal
CBIZ CPAS P.C. Submittal
Citrin Cooperman Submittal
Forvis Mazars, LLP Submittal
Mauldin & Jenkins, LLC Submittal