



Agenda Item No: 2.d

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 1, 2025

Submitted by: Nancy Albitre-Seely

From: City Clerk

Subject:

Appointments to Fill Vacancies on Three (3) City Commission and Five (5) City Committees and One (1) Orange County Vector Control District

Financial Impact:

Fiscal Impact:

None.

Summary:

There are currently nine (9) vacancies on the City's various Commissions, Committees and Board. The City received a total of ten (10) applications. To ensure that these advisory bodies can operate effectively and with a full complement of members, Staff recommends City Council consider the actions listed below.

Recommendation:

Recommended Action: It is recommended that the City Council:

1. Make the necessary appointments to fill the vacancies listed below:
 - a. One (1) vacancy on the Citizens' Oversight Committee for a four-year term; and
 - b. One (1) vacancy on the Financial Audit Oversight Committee for a three-year term; and
 - c. One (1) vacancy on the Heritage Committee for a non-expiring term; and
 - d. One (1) vacancy on the Historical Committee for a non-expiring term; and
 - e. One (1) vacancy Senior Advisory Committee for a non-expiring term; and
 - f. One (1) vacancy on the Planning Commission for a four-year term; and
 - g. One (1) vacancy and alternate vacancy (1) on the Streetscape and Transportation Advisory Commission for a four-year term; and
 - h. One (1) vacancy on the Orange County Mosquito Vector District Board.
3. Direct Staff update the City's master Commission and Committee vacancy list; and
4. Continue the Commission and Committee Application/Recruitment process for any remaining vacancies for future consideration of appointments.

Strategic Plan Statement:

This item is consistent with the City Council approved 5-Year Strategic Plan to:

Increase Community Engagement (Goal 4) and will result in an opportunity for community

members to serve on various commissions and committees once appointed and become engaged with the community.

Discussion:

The City Clerk's Office received a total of ten (10) applications. Attached is a summary of applicants for consideration of appointment to the current vacancies (Attachment 1). At a Special Meeting held on March 25, 2025, the City Council interviewed eight (8) applicants for these vacant positions.

Staff recommends the City Council consider appointments to the Citizens' Oversight Committee, Financial Audit Oversight Committee, the Heritage, Historical and Senior Advisory Committees, the Planning Commission, and Streetscape and Transportation Advisory Commission, Orange County Mosquito Vector District Board and continue recruitment process for any future vacancies.

Fiscal Impact Summary:

Fiscal Impact:

None.

Attachments

[Vacancy-Applicant Summary.pdf](#)

[Summary of Commissioner and Committee Member Requirements 1.pdf](#)