Agenda Item No: 1.k

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 16, 2026

Submitted by: Ontoine Lewis

From: Public Works

Subject:
AMENDMENT NO. 2 TO AGREEMENT WITH AMTECH INC. TWO-YEAR EXTENSION FOR ELEVATOR MAINTENANCE SERVICES

Financial Impact:
Expense: $18,500 annual cost (includes maintenance and emergency repairs)
101-80402-6002 - Proposed FY 26-27 Budget $205,000
101-80402-6300 - Proposed FY 26-27 Budget $326,943
Total Budget: $531,943

Summary:
The City entered into a Maintenance Services Agreement effective on June 28, 2023, with Amtech to provide elevator service for three (3) years for a cumulative contract not-to-exceed amount of $12,816, pursuant to the City Administrator's award authority under Placentia Municipal Code Section 3.08.085. On June 18, 2024, the City amended the agreement with Amendment No. 1 to increase the contract amount by an additional $75,431.50 to better account for immediate repairs, future repairs, and annual testing. The Parties now seek Amendment No. 2 to the Agreement with Amtech to extend the existing agreement to provide elevator services for an additional two (2)-year term ending June 28, 2028. Increasing the contract capacity by $15,000 will provide enough funding for the estimated annual cost, maintenance, and repairs for a total contract not-to-exceed amount of $103,247.50.

Recommended Action:
It is recommended that the City Council:

1. Approve Amendment No. 2 to the Agreement to the Maintenance Services Agreement with Amtech for elevator maintenance services to increase the contract amount by $15,000 for a new total not-to-exceed amount of $103,247.50, extending the existing agreement by two (2) additional years; and
2. Authorize the City Administrator to approve contract change orders up to 10% of the total contract not-to-exceed amount; and
3. Authorize the City Administrator and/or her designee to execute the necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:
This item aligns with Strategic Goal No. 3: Infrastructure, Facilities, and Public Spaces. Awarding this contract ensures our public facilities are properly maintained and reflective of

the city's commitment to quality.

Discussion:
Public Works is responsible for elevator maintenance at all City facilities. Maintenance responsibilities include monitoring, annual testing, emergency response, and repairs. On June 28, 2023, the City entered into a Maintenance Services Agreement with Amtech to provide elevator maintenance and repair services for three (3) years for a cumulative contract not-to-exceed amount of $12,816. On June 18, 2024, the City amended the agreement with Amendment No. 1 to increase the contract amount by an additional $75,431.50 to better account for immediate repairs, future repairs, and annual testing. The current contract expires on June 28, 2026. The Parties now seek Amendment No. 2 to the Agreement with Amtech to extend the existing agreement to provide elevator services for an additional two (2)-year term ending June 28, 2028, and increase the contract capacity by $15,000 for maintenance and future repair work for a new total contract not-to-exceed amount of $103,247.50.

Financial Summary:
The recommended actions are to approve Amendment No. 2 to the Maintenance Services Agreement with Amtech, increasing the contract amount by $15,000 for the remainder of the proposed two (2)-year extended term, for a revised total not-to-exceed contract amount of $103,247.50. Sufficient funds exist for the recommended actions. The future cost of the services will be proposed in the operating budgets for future fiscal years.

Attachments
Amtech Elevator Services - Amendment No. 1 and 2023 Elevator Services Agreement.pdf
(Vendor signed) Amtech Amendment No. 2 Elevator Services - updated.pdf