



Agenda Item No: 1.n

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 17, 2025

Submitted by: Joe Lambert

From: Development Services

Subject:

Acceptance of Resignation from the Planning Commission

Financial Impact:

Fiscal Impact: None.

Summary:

The City has received a letter of resignation from Planning Commissioner Thomas Ingalls. This action accepts the above indicated resignation and extends the City's sincere appreciation for his service to the community. This action results in one vacancy on the Planning Commission.

Recommendation:

Recommended Action: It is recommended that the City Council take the following actions:

1. Accept the resignation of Thomas Ingalls from the Planning Commission effective June 30, 2025; and,
2. Update the City's master Commission/Committee vacancy list to include one vacancy on the Planning Commission and solicit applications or make an appointment of a previous applicant.

Strategic Plan Statement:

This item is consistent with the City Council approved 5-Year Strategic Plan to:

Increase Community Engagement (Goal 4), as this action will accept the resignation of one Planning Commissioner and will result in an opportunity for another community member to serve on the Planning Commission and become engaged with the community.

This item also furthers Goal 8 to Improve City Governance as the seven-member Planning Commission requires full membership to operate optimally, and this action accepts the resignation of one member, and another community member will serve on Planning Commission after City Council appointment, resulting in a full seven-member Commission consistent with the City Charter.

Discussion:

Mr. Ingalls has served on the Planning Commission since July 2023. During his tenure on the Commission, Thomas Ingalls has been part of the team which has recommended approval of

the TOD Zone Expansion and rezoning, has recommended approval of the State certified Housing Element adopted February 2024, and numerous significant developments citywide. Mr. Ingalls indicated his desire to resign from the Commission via correspondence dated June 2, 2025.

One additional appointment to the Planning Commission to fill all seven seats is anticipated to be made as part of the City's Commission/Committee application/recruitment process. Therefore, this action also includes a Staff recommendation to update the City's master Commission/Committee vacancy list to include one vacancy on the Planning Commission and solicit applications or make an appointment of a previous applicant.

Attachments

[Ingalls Resignation Planning Commission.pdf](#)