



Agenda Item No: 2.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: April 15, 2025

Submitted by: Jennifer Lampman

From: Finance

Subject:

Public Hearing and Adoption of Proposed Comprehensive Fee and Rate Schedule for FY 2025/26

Financial Impact:

Fiscal Impact:

The proposed fee changes as of July 1, 2025, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.

Summary:

The City of Placentia is responsible for providing a variety of services to its citizens. Services that support the general public, such as public safety services are supported by tax and other non-fee revenues, while services that are more elective in nature and have specific individual beneficiaries are typically supported by user fee charges. User fee-related services are provided by many City departments, but tend to be more heavily concentrated in Planning, Building, Engineering and Community Services. By law, user fees must not exceed the cost of the service provided. The City Council can choose to set fees that fully recover the cost of service or place said fees at lower levels that provide a level of subsidy, or alternatively, reduce costs by reducing the level of service provided.

Annually, the City reviews its fees and makes adjustments to ensure fees are consistent with industry best practices and city processes, account for inflation and may also add new fees resulting from new programs and/or changes in service delivery.

Recommendation:

Recommended Action: It is recommended that the City Council consider the following actions:

1. Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
2. Receive the Staff Report, consider all public testimony, and discuss the proposed fees; and
3. Close the public hearing; and
4. Adopt Resolution No. R-2025-13, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2025, for Fiscal Year 2025-26.

Strategic Plan Statement:

This item is consistent with the City Council approved Strategic Plan Goal 1: Ensure Long-Term Fiscal Sustainability", specifically Objective 1.3 to "Update Fee Study/ Cost Allocation Review".

Discussion:

See attached.

Fiscal Impact Summary:

Fiscal Impact:

Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing new or existing services associated with those fee-related regulatory functions and other programs. Changes to fees are for cost recovery purposes only.

Attachments

[1. Resolution R-2025-13 - Fee Update for FY 25.26.pdf](#)

[2. Public Hearing Notices for Fee Study.pdf](#)

[Staff Report - Public Hearing - Citywide Fee Update FY25.26.pdf](#)

[Master Fee Schedule 4.15.25.pptx](#)

[Resolution Exhibit Master Fee Schedule - 04.25.pdf](#)