



Agenda Item No: 1.p

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: June 17, 2025

Submitted by: Alice Burnett

From: Human Resources

Subject:

Resolution Appointing an Interim Director of Finance and Approving the Retired Annuitant Employment Agreement with the City of Placentia

Financial Impact:

Fiscal Impact:

The Director of Finance is a regularly allocated position within the City's budget. The costs associated with an Interim Director of Finance can be covered in the FY 2024-25 and FY 2025-26 budgets.

Summary:

The City Council has expressed a desire to appoint Pamela Arends-King (Appointee) to serve as Interim Director of Finance effective June 17, 2025. It is estimated that it may take up to four additional months to complete the recruitment and hiring process for a permanent Director.

The City Administrator, at the direction of City Council, considered candidates for the Interim Director of Finance position. Ultimately, the Appointee was selected to perform the duties of Director of Finance during the completion of the recruitment process for a permanent appointment, and to prevent stoppage of vital city services.

The attached form of resolution and employment agreement will officially appoint appointee as the Director of Finance on an interim basis. The interim appointment complies with Government Code Section 21221(h), which allows retired annuitants of the California Public Employees' Retirement System (CalPERS) to work in a limited term appointment under specific rules.

In accordance with CalPERS requirements, the hourly rate shall be \$98.08 per hour, which is within the range of the publicly posted salary for the Director of Finance position. Furthermore, as required by CalPERS rules, no other benefits will be provided. The proposed Employment Agreement specifies that the appointee serves at the pleasure of the City Administrator until the soonest of the following occurs: (1) upon appointment of a permanent City Director of Finance, (2) until the appointee works her 960th hour for any CalPERS agency during the 2024-2025 or 2025-2026 fiscal years, or (3) upon earlier termination of the employment by either the appointee or the City.

Recommendation:

Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2025-34, A Resolution of the City Council of the City of Placentia, California Appointing Pamela Arends-King as Interim Director of Finance Pursuant to Government Code Section 21221 (H) and Approving the Retired Annuitant Employment Agreement; and
2. Approve the Retired Annuitant Employment Agreement; and
3. Authorize the City Administrator and/or her designee to execute all the necessary documents in a form approved by the City Attorney.

Strategic Plan Statement:

There is no strategic plan goal associated with this item.

Fiscal Impact Summary:

The Director of Finance is a regularly allocated position within the City's budget. The costs associated with an Interim Director of Finance can be covered in the FY 2024-25 and FY 2025-26 budgets.

Attachments

[Resolution_NO_25-34_Interim_Director_of_Finance_Final.docx](#)

[Exhibit 1 Retired_Annuitant_Employment_Agreement_2025.06.17 FINAL.docx](#)

[Exhibit A Director of Finance Job Description.docx](#)