



Agenda Item No: 1.j

## PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: January 14, 2025

Submitted by: Teri Knutson

From: Police Department

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### **Subject:**

Award Contract for On-Call Homeless Encampment Abatement and General Clean-up Services

### **Financial Impact:**

#### Fiscal Impact:

Expense: \$100,000 (109594-6099)

### **Summary:**

The Police Department issued a Request for Proposals for Homeless Encampment Abatement and General Clean-up Services. Fourteen (14) Proposals were received by the due date of August 15, 2024. After reviewing the Proposals, the Staff Evaluation Committee recommends awarding contracts to two firms, American Integrated Services and Ocean Blue Environmental Services. As the City does not have a line-item expenditure for these services, Staff seeks an appropriation of \$100,000 annually, with \$50,000 budgeted for each firm annually.

### **Recommendation:**

Recommended Action: It is recommended that the City Council:

1. Approve Agreements with American Integrated Services and Ocean Blue Environmental Services; and
2. Approve Expenditures and an Appropriation in the amount of \$100,000 annually for these services; and
3. Authorize the Interim City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

### **Strategic Plan Statement:**

This item conforms to Strategic Plan Goal 2, Ensure that Public Safety Continues to be a High Priority.

### **Discussion:**

The prompt clean-up of homeless encampments after they have been vacated maintains not only the City's cleanliness but ensures the encampment debris does not produce more opportunities for congregation. Since homeless encampments include trash and biohazards, the Police and Public Works Departments believe outside contractors are best equipped to handle removal and disposal. In the past, a combination of Public Works Staff and contractors

under minor debris removal purchase orders were used to pick-up homeless encampment debris, using existing budget accounts. Last year's homeless encampment fire in a storm drain, cost the City of Placentia \$20,000 to clean-up.

The attached Request for Proposals received fourteen (14) responses. A Staff Evaluation Committee consisting of a Police Captain, the Public Works Manager Community Services Management Analyst and the Police Management Analyst, reviewed the Proposals. Several of the firms were rejected as they did not have a Department of Industrial Relations certification which is a requirement for prevailing wage projects. The following companies submitted Proposals:

American Petroleum  
American Integrated Services  
Bio-to-Go  
Clean Harbors  
Demo Unlimited  
GreyMar Environmental Services  
HCI Environmental & Engineering  
Landscape Maintenance America  
Republic Services  
OC Vacuum  
Ocean Blue Environmental  
OFRS  
United Pumping Service  
Wood Maintenance Services

Staff reviewed and analyzed the bids and found them to be responsive and valid. Both firms have experience with governmental agencies. Staff recommends that Council award a public services contract the top two firms, American Integrated Services and Ocean Blue Environmental. The Agreements are for a three-year term, with two optional one-year extensions. The amount is for a not-to-exceed \$50,000 annually, for each company.

**Fiscal Impact Summary:**

The cumulative not-to-exceed contract amount for each proposed agreement is \$50,000 for a grand total of \$100,000 for the two (2) proposed contracts. The award of these contracts does not commit the City to expending any funds since the consultants will serve on an on-call, as needed basis.

**Attachments**

[RFP On-Call Homeless Encampment Abatement Services.docx](#)  
[PSA - American Integrated Services.pdf](#)  
[Exhibit A - American Intergrated Proposal.pdf](#)  
[PSA - Ocean Blue Environmental Services.pdf](#)  
[Exhibit A - Ocean Blue Environmental Proposal.pdf](#)