

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: June 19, 2023

FROM: Scott Partington, Fire Chief

DEPARTMENT: Fire Department

SUBJECT:

A MOTION TO APPROVE the Fiscal Year (FY) 2023 - 2024 annual subscription renewal for the fire department's records management software system from Station Smarts LLC, in the amount of \$9,975.00 utilizing the State of Massachusetts contract.

SUGGESTED ACTION:

The Station Smarts records management system provides the ability to help connect data across all fire department functions. This software enables the fire administration to track and analyze daily fire department operations, personnel, training, asset management and inventory, including all functions within the fire prevention division. The annual subscription includes licensing fees, technical and administrative support services and software updates. This subscription renewal period is July 1, 2023 - June 30, 2024.

In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, the Purchasing Manager has determined this to be a sole source item.

Station Smarts LLC holds the State of Massachusetts contract #FIR04 for this software. This competitive bid and award was executed under the Massachusetts General Laws.

FUNDING SOURCE:

Funding is available in the Fire Department Operating Account #0001521 50320, PC Software/Programs.

ATTACHMENTS:

[Station Smarts Invoice#23579.pdf](#)
[Mass FIR04 - Station Smarts.pdf](#)