

## Item Cover Page

### NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

**DATE:** January 16, 2024

**FROM:** Stephen Daignault, Public Works Director

**DEPARTMENT:** Public Works Department

**SUBJECT:**

A MOTION TO APPROVE, RATIFY, AND CONFIRM Change Order #1 with Applied Bio-Systems for Professional Environmental Services related to Phase 3 of the Roadway Improvement Project, in the amount of \$3,202.87.

**SUGGESTED ACTION:**

On December 16, 2019, Town Council approved a contract with Applied Bio-Systems for professional environment services related to Phase 3 of the Roadway Improvement Project, in the amount of \$8,645.00. After the initial work was completed, Beta Group Inc., the Professional Engineering firm in charge of planning and design services for the Roadway Improvement Project, required additional soil evaluation to be completed for Phase 3 road design. The Department of Public Works recently received an invoice in the amount of \$3,202.87 for the additional, unforeseen testing and soil evaluations, which have already been completed. The Department of Public Works wasn't notified by Beta Group Inc. that these additional services were needed.

Finance Director Christine Wilson, in absence of the Town Manager, was informed of the situation and gave her approval to proceed with the Change Order to original Purchase Order #20202888 in order to expedite payment of the invoice.

**FUNDING SOURCE:**

Funding was available in the Public Works Capital Projects Account #0022 50202, Contracted Services.

**ATTACHMENTS:**

[Applied Bio-Systems\\_20202888 Change Order #1\\_back-up.pdf](#)