

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: April 15, 2024
FROM: Susan Gallagher, Purchasing Manager
DEPARTMENT: Finance Department

SUBJECT:

A MOTION TO APPROVE the one (1)-year contract extension for Rental of Tables, Chairs, and Tents with Pranzi Tents and Events for the Towers at their quoted bid prices, under the same terms and conditions as the original contract.

SUGGESTED ACTION:

This bid is for the rental of various tables, chairs, and tents for use at events held at the Towers, as requested by the Coordinator. The original contract was for two (2) years, ending February 21, 2021 and Town Council approved one-year extensions in 2021, 2022 and 2023. The original bid was for the Towers (Pranzi) and the Kinney Bungalow/Canonchet/NBC (RI Rentals). However, since the original bid solicitation, we have broken the bids apart and Kinney Bungalow/Canonchet/NBC has a separate bid award for rentals. We are only seeking the contract extension on the Towers rental items at this time and only until October 31, 2024 (Towers intends on using their own chairs and tables by that time).

Pranzi has agreed to hold their prices for the Towers rentals from February 22, 2024 – October 31, 2024.

FUNDING SOURCE:

Funding is available in the Towers Operating Account #0504 50209, Rentals and Leases. All of these fees are passed on to the facility renters.

ATTACHMENTS:

[B19020 Letter Rental of Tables Chairs and Tents Towers.pdf](#)
[B19020_Results_for_Rental_of_Tables_Chairs_and_Tents.pdf](#)