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NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: January 16, 2024

FROM: Susan Gallagher, Purchasing Manager

CO-SPONSOR: Stephen Daignault, Public Works Director

DEPARTMENT: Finance Department

SUBJECT:

A MOTION TO APPROVE the one-year contract extension, as is a component of the original Town Council awarded contract, for Seasonal Trash Receptacle Rubbish Removal for the Public Works Department with Joe Harvey Landscaping, at their Year 2 pricing of \$39,882.00 (per barrel cost of \$6.28), under the same terms and conditions as the original contract.

SUGGESTED ACTION:

The Department of Public Works maintains approximately forty-three (43) rubbish containers at various sidewalks and other public locations in Galilee, the Pier and Jerusalem. During the off season, the receptacles are emptied by department staff. During the peak usage period from early May to mid-October, the receptacles are emptied seven (7) days a week by the selected contractor. In order to maintain a neat appearance, the contractor is also required to pick up material on the ground in close proximity to the receptacles (10' radius). All work must be done daily between 5 AM and 10 AM. There is also a provision that allows the Department of Public Works to add or delete containers at the contractor's quoted unit price. All refuse containers are provided by the Department of Public Works. The contractor is responsible for providing the service and disposal of all material collected in accordance with the contract requirements.

The original bid was unanimously awarded by Town Council on March 21, 2022 for the period ending October 10, 2023, with the option to extend the contract for one additional year. The extension period covers year three from 5/2024 through 10/2024 in the amount of \$39,882.00 with a unit price for adding or deleting receptacles of \$6.28. The vendor has offered to extend the pricing for one additional year. The vendor was the sole bidder for this contracted service, as shown on the attached solicitation spreadsheet.

FUNDING SOURCE:

Funding is available in two accounts:

- the Galilee Landing Fund Account #0505 50206, Solid Waste Disposal (for the Galilee receptacles)

- the Highway Division Operating Account #0001730 50206, Solid Waste Disposal (for all of the other receptacles).

ATTACHMENTS:

[B22015 Renewal letter.pdf](#)

[B22015 Results for Seasonal Trash Receptacle Rubbish Removal.pdf](#)