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NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: June 19, 2023

FROM: Susan Gallagher, Purchasing Manager

DEPARTMENT: Finance Department

SUBJECT:

A MOTION TO APPROVE the contract extension for General Electrical Services with two (2) vendors: Effluent Electric & Controls, LLC and E.W. Audet & Sons, Inc. for a one-year period at their hourly rates for regular and emergency services and at their percentage mark-ups for parts, materials, and equipment, under the same terms and conditions as the original contract.

SUGGESTED ACTION:

This general electrical maintenance contract, used by all departments is similar to the miscellaneous repair and construction contracts that we have in place for a number of trades (plumbing, general construction, miscellaneous repairs, and HVAC services). The bid consists of a flat rate per hour for master electrician, journeyman electrician, and apprentice classifications (State prevailing wage minimums) for each trade on a regular and emergency response basis. Material and equipment mark-ups are also included in the bid. This is a non-exclusive contract, meaning that we can use other electric service providers depending on need, availability, pricing structure, job complexity, etc. The extension period of this contract is June 7, 2023 – June 6, 2024.

Town Council awarded the original bid on June 7, 2021 and approved a one-year contract extension on June 20, 2022.

Similar to our other service and repair contracts, all repairs and new service requests in excess of \$4,000.00 will be placed on the Town Council agenda for approval.

FUNDING SOURCE:

Funding is available in the respective departmental operating accounts for building maintenance and repair or in the appropriate capital projects account.

ATTACHMENTS:

[Extension Letter EW Audet.pdf](#)

[Extension Letter Effluent El.pdf](#)

[B21031 Results for General Electrical Services.pdf](#)