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NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: November 20, 2023

FROM: Jonathan Gerhard, Town Engineer

DEPARTMENT: Engineering Department

SUBJECT:

A MOTION TO ACCEPT A GRANT from RI Housing in the amount of \$100,000 and AUTHORIZE the Town Manager to sign the Statement of Work with RI Housing and Weston & Sampson Engineers to carry out an infrastructure capacity assessment, subject to review by the Town Solicitor.

SUGGESTED ACTION:

In early June, 2023 RI Housing launched a new funding program (the Municipal Technical Assistance Program, MTAP), targeted to aiding cities and towns with completion of tasks related to housing production particularly for low & moderate income households. The program is administered by RIH according to guidelines approved by the RI Housing Resources Commission in collaboration with the State Department of Housing. This program is funded through the State's Housing Protection Fund of which \$4 million is reserved for MTAP.

The Town of Narragansett submitted a pre-application request to evaluate the capacity of the Town's water and sewer infrastructure to serve existing developments and conduct a needs assessment to determine future infrastructure requirements to enhance the Town's ability pursue more project that will increase the inventory of much needed affordable housing in Narragansett. The Town's pre-application was accepted in August, which allowed the formal application process to proceed.

The Town of Narragansett reviewed the RI Housing list of qualified consultants and sought a consultant to carry out this program and provide a proposed project approach and scope of work description, project timeline, and itemized project budget to complete the objectives of the infrastructure capacity assessment project as required for the formal application. Of the firms solicited only Weston & Sampson was available to commit the necessary resources to the project and provide the documentation required for the formal application to RI Housing. The Town submitted the formal application prior to the filing deadline, RI Housing approved the Town's application, scope of work, budget and timeline on October 18, 2023, and provided Statement of Work No. 8 to formalize the grant and consulting agreement.

This project is 100% funded by RI Housing and requires no local match.

ATTACHMENTS:

[Weston & Sampson Statement of Work No 8 - Narragansett final.pdf](#)

[Exhibit A - SOW Narragansett MTAP Infrastructure Capaci.pdf](#)