

## Item Cover Page

### NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

**DATE:** March 3, 2025

**FROM:** Jonathan Gerhard, Town Engineer

**CO-SPONSOR:** Patty Roosa, Town Manager Executive Assistant/Human Resources Manager

**DEPARTMENT:** Engineering Department

**SUBJECT:**

A MOTION TO APPROVE the filling of two (2) vacancies within the Wastewater Division due to resignation.

**SUGGESTED ACTION:**

Pursuant to the policy adopted by the Town Council (January 5, 2015), wherein the “knowledge and approval of the Town Council” is required before filling vacancies of full-time positions, the Engineering Department\Wastewater Division requests permission to fill two (2) positions that will become vacant, one (1) as of February 28, 2025 and one (1) as of March 7, 2025. These are existing positions within Local 1179 - Operator II (Wastewater Division), and the employees have resigned effective these dates. These position have existed within the Wastewater Division for over twenty-five (25) years and are essential to the proper operation and function of the Scarborough WWTF, our nineteen (19) outlying pump stations, and over 75 mile of sewer lines.

The Operator II performs maintenance and operations duties at the Scarborough WWTF and in the field. A Grade II Wastewater Operator license as issued by the State (RIDEM) is required for this position as well.

Based on the current RI Pollutant Discharge Elimination System (RIPDES) permit that we operate under, we are considered at “minimum manning” based on the 2018 staffing levels, the size and complexity of the Scarborough WWTF, and the size of our wastewater collection system. As such, this position is considered essential. It is fully funded through the Wastewater Enterprise Fund operating budget for FY 2024-25. Leaving unfilled, even for a short period of time, will result in additional overtime costs and potential compliance issues with the operation and maintenance of the Scarborough WWTF and our collection system.

The job description for this position was approved by the Town Council at the February 27, 2017 Town

Council meeting.

**FUNDING SOURCE:**

Wastewater Enterprise Fund operating budget

**ATTACHMENTS:**

[WW Plant Operator II.doc](#)