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NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: June 3, 2024

FROM: Michelle Kershaw, Parks & Recreation Director

CO-SPONSOR: Patty Roosa, Town Manager Executive Assistant/Human Resources Manager

DEPARTMENT: Human Resources Department

SUBJECT:

A MOTION TO APPROVE the filling of the position of full-time Laborer, and any other subsequent vacancies within the Parks Maintenance Department, due to a retirement.

SUGGESTED ACTION:

Pursuant to the policy adopted by the Town Council (January 5, 2015), wherein the "knowledge and approval of the Town Council" is required before filling vacancies for full-time positions, the Parks and Recreation Department requests permission to fill one (1) position that will become vacant as of July 19, 2024, due to an anticipated retirement. This is an existing position within Local 1179 - Laborer (Parks Maintenance) and is required to meet the minimum staffing for the Parks Maintenance Department. There will be no net change in the number of approved positions.

ATTACHMENTS:

[Laborer Job Description.pdf](#)