

## Item Cover Page

### NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

**DATE:** December 18, 2023  
**FROM:** James Tierney, Town Manager  
**CO-SPONSOR:** Jonathan Gerhard, Town Engineer  
**DEPARTMENT:** Town Manager

**SUBJECT:**

A MOTION TO APPROVE the waiver of water and sewer utility and interest charges from the 2021-10 to 2023-07 quarterly billing periods, inclusive, for 25 Indian Trail, Account #W-00-3580-00.

**SUGGESTED ACTION:**

Terms and conditions for water and sewer rates, charges, payments and penalties are prescribed by Town Ordinance under Chapter 78 - Utilities. Town staff have no authority to alter utility charges and must apply them to all customer accounts per the applicable ordinance requirements. The property owners of 25 Indian Trail contacted the Water and Wastewater Division regarding the utility charges to their account and were advised of this limitation and that only the Town Council can grant relief. The owners submitted the attached request for relief to the Town Council, which describes the unfortunate events related to their request.

The outstanding water and sewer utility charges for this account total to \$1,533.34 (\$1,303.55 service fees, \$229.79 interest penalties). As indicated on the attached memorandum, the Water and Wastewater Divisions have reviewed this matter and support waiving the outstanding water and sewer utility and interest charges from the 2021-10 to 2023-07 quarterly billing periods, inclusive, should the Town Council grant the requested relief .

**ATTACHMENTS:**

[25 Indian Trail Letter 10-13-2023.pdf](#)  
[705-M-006-23.pdf](#)