

## Item Cover Page

### NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

**DATE:** June 17, 2024  
**FROM:** Daniel Holland, Information Technology Manager  
**DEPARTMENT:** Information Technology Department

**SUBJECT:**

A MOTION TO APPROVE the renewal of the ViewPoint/OpenGov Application Services with OpenGov, Inc. in the amount of \$21,189.00.

**SUGGESTED ACTION:**

This agreement covers hosting, updates, license fees, and support for the Towns' ViewPoint services. The renewal period is Fiscal Year 2025: July 1, 2024 – June 30, 2025.

The Town uses ViewPoint for several processes, including electrical, mechanical, solar permits, rental registration for Building Inspection; smoke/company inspections for Fire Department; as well as alcohol, general business, mobile food establishment, and parking permits licenses for the Clerk's Office.

This service was purchased using the State of RI Bid RFP# 7548519. Since ViewPoint Government Services Inc. is the only company that can provide this service, in accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, the Purchasing Manager has determined this to be a sole source item.

**FUNDING SOURCE:**

Funding is available in the Information Technology Operating Account #0001350 50311, Licenses and Dues.

**ATTACHMENTS:**

[OpenGov FY25.pdf](#)